City of Chester

Deliberative Meeting Agenda

City Council

One 4th Street
Chester, PA 19013

Monday, November 25, 2024 **2:00 PM** **Council Chambers**

ORDINANCE (To be voted on):

First Reading of Bill No. 11, entitled "2025 Budget"

- Approving the appropriation of specific sums estimated to be required for the specific purposes of the municipal government, during the 2025 calendar year.

First Reading of Bill No. 12, entitled, "2025 Salary Ordinance"

- Approving the salaries and wages for personnel employed by the City of Chester for the 2025 calendar year.

First Reading of Bill No. 13, entitled, "2025 Business Privilege Tax"

- Approving the tax for general revenue purposes upon persons, firms companies, and corporations engaging in certain business within the City of Chester for the 2025 calendar year.

First Reading of Bill No. 14, entitled, "2025 Earned Income Tax"

- Approving the tax of general revenue purposes on salaries, wages, commissions, net profits and other compensation earned by residents and non-residents of the City of Chester for work done or services performed or rendered in the City of Chester for the 2025 calendar year, with one percent of the residents and non-residents earned income tax collections being designated to distressed pension payments.

First Reading of Bill No. 15, entitled, "2025 Local Services Tax"

- Approving the tax for general revenue purposes upon the privilege of engaging in an occupation within the corporate limits of the City of Chester for the 2025 calendar year.

First Reading of Bill No. 16, entitled, "2025 Real Estate Tax Levy"

- Approving the tax rate on all real property and fixing the library tax for the 2025 calendar year.

First Reading of Bill No. 17, entitled, "Refuse Collection"

- Approving the fee for the collection and disposal of ashes, garbage, rubbish and refuse for the 2025 caledar year.

First Reading of Bill No. 18, entitled, Master Fee Schedule"

- Approving the addition of new Article 935, entitled "City of Chester Master Fee Schedule", for the purpose of establishing a unified schedule of specific fees associated with the issuance of permits, inspections, applications, and other administrative costs for municipal services.

First Reading of Bill No. 19, entitled, 2024 Budget"

- Approving a second amendment to the 2024 Budget.

RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):

R – 117

Authorize approval for the appointment of Pierce Gilsenan as a Patrol Officer for the City of Chester Police Department, effective December 2, 2024, with one (1) year probationary period, at the salary range as provided in the Annual Appropriation Ordinance.

Submitted By: Police Commissioner Gretsky
Attachments: Resolution

R – 118

Authorize the appointment the following individuals as per diem Cadets for the Chester Police Department, effective December 2, 2024, at the rate of $15.00 per hour, 5 days a week not to exceed 8 hours per day, with no benefits:

1. Daniel McNeill;
2. Christian Taylor;
3. William McGoldrick; and
4. Jonathan Barbosa

Submitted By: Police Commissioner Gretsky
Attachments: Resolution

R – 119

Authorize the submission of a grant application to the U.S. Environmental Protection Agency (EPA) for the Environmental Justice Thriving Communities Program, in an amount not to exceed $350,000.00 to be used for improvements of health outcomes for children in the City of Chester by remediating lead in homes where they live and distributing air purifiers to families with children who have asthma.

Submitted By: Aysia Pierce, Grants Manager
Attachments: Resolution

R – 120

Authorize entering into an agreement with Bocelli & Associates LLC, 405 Grays Avenue, Glenolden, PA 19036 to provide plan review and inspections on an as-needed basis at the agreed upon cost schedule.

Submitted By: Nicole Wagman, Community & Economic Development Interim Director
Attachments: Resolution

ADJOURN

Deliberative meetings are held on the second and fourth Monday of each month beginning at 2:00 PM in Council Chambers. For copies of the agenda or meeting announcements, please visit our website at www.Chestercity.com or contact the City Clerk at CNewsome@chestercity.com to receive an email notice of the meetings.

BILL NO. 11

1st READING: 11/27/2024

PASSED: _____

NO._____, 2024

A N O R D I N A N C E

AN ORDINANCE OF THE CITY OF CHESTER, DELAWARE COUNTY, COMMONWEALTH OF PENNSYLVANIA, APPROPRIATING SPECIFIC SUMS ESTIMATED TO BE REQUIRED FOR THE SPECIFIC PURPOSES OF THE MUNICIPAL GOVERNMENT, HEREINAFTER SET FORTH, DURING THE 2025 CALENDAR YEAR.

THE COUNCIL OF THE CITY OF CHESTER DOES ORDAIN:

SECTION 1. That for the expenditures and expenses of the 2025 calendar year, the following amounts are hereby appropriated from the fund equities, revenues, and other financing sources available for the 2025 calendar year for the specific purposes herein set forth.

SECTION 2. The General Fund Budget for the 2025 calendar year is hereby set at $ 62,749,420 and appropriated from the following revenues, as more fully detailed in the attached Exhibit A:

Real Estate & Library Taxes	$ 9,917,000
Taxes - Act 511	$ 25,849,000
Fee, Fines, Licenses & Permits	$ 3,438,620
Interest, Rents and Royalties	$ 400,000
Intergovernmental Revenues	$ 3,450,000
Reimbursements	$ 800,000
Other Revenue	$ 2,628,800
Host Fees	$ 16,266,000
TOTAL	**$ 62,749,420**

SECTION 3. The General Fund Budget for the 2025 calendar year is hereby set at $ 62,749,420 before unpaid pensions and appropriated to the following departments, as more fully detailed in the attached Exhibit A:

Department of Public Affairs	$ 5,451,683
Department of Public Safety	$ 15,074,919
Department of Community and Economic Development	$ 2,075,288
Department of Public Works	$ 2,113,303
Department of Parks, Public Property & Recreation	$ 1,812,888
Departments of Administrative Support	$ 4,712,322

Benefits	$ 28,642,017
Operating Transfers	$ 867,000
Debt Services	$ 2,000,000
Total (Before Unpaid Pensions)	**$ 62,749,420**
Prior Years Unpaid Pensions	$ 41,200,000
TOTAL General Fund Expense	**$103,949,420**

SECTION 4. The State Liquid Fuels Tax Fund for the 2025 calendar year is hereby set at $1,142,722 with detailed appropriation described in greater detail in Exhibit A, "City of Chester, Delaware County, Pennsylvania, 2025 Budget".

SECTION 5. The Rubbish Fund for the 2025 calendar year is hereby set at $3,435,880 with detailed appropriation described in greater detail in Exhibit A, "City of Chester, Delaware County, Pennsylvania, 2025 Budget".

SECTION 6. The Debt Service Fund for the 2025 calendar year is hereby set at $ 0 with detailed appropriation described in greater detail in Exhibit A, "City of Chester, Delaware County, Pennsylvania, 2025 Budget".

SECTION 7. The ARPA Fund for the 2025 calendar year is hereby set at $9,133,497 with detailed appropriation described in greater detail in Exhibit A, "City of Chester, Delaware County, Pennsylvania, 2025 Budget".

SECTION 8. The Capital Improvement Fund for the 2025 calendar year is hereby set at $1,270,838 with detailed appropriation described in greater detail in Exhibit A, "City of Chester, Delaware County, Pennsylvania, 2025 Budget".

SECTION 9. The Rental Inspection Fund for the 2025 calendar year is hereby set at $500,000 with detailed appropriation described in greater detail in Exhibit A, "City of Chester, Delaware County, Pennsylvania, 2025 Budget".

SECTION 10. That any Ordinances conflicting with this Ordinance be and the same is hereby repealed insofar as the same affects this Ordinance.

WE HEREBY CERTIFY that this Ordinance passed Council this _____ day of December, A.D. 2024.

_____
MAYOR

Attest: _____
CITY CLERK

BILL NO. 12

1st READING: 11/27/2024

PASSED:

NO. _____, 2024

AN ORDINANCE

AN ORDINANCE OF THE CITY OF CHESTER, DELAWARE COUNTY, COMMONWEALTH OF PENNSYLVANIA, PRESCRIBING THE NUMBER, DUTIES AND COMPENSATION OF THE EMPLOYEES OF THE CITY OF CHESTER FOR THE YEAR 2025, DIRECTING PAYMENT ON AN ANNUAL BASIS; PRESCRIBING THE METHOD AND TIMES OF PAYMENT; AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT THEREWITH.

THE COUNCIL OF THE CITY OF CHESTER DOES ORDAIN:

SECTION 1. That the number, duties and compensation of the officers and employees of the City of Chester for the Year 2025 shall be set forth in the attached compilation, marked Exhibit "A", attached hereto and made part hereof.

SECTION 2. That the officers and employees of the City of Chester shall be paid on a calendar-year basis consisting of 26 pay periods for the Year 2025 beginning January 1, 2025 and ending December 31, 2025.

SECTION 3. That the officers and employees of the City of Chester shall be paid by warrants and checks on a bi-weekly basis.

SECTION 4. That the per-diem rate to be paid for temporary labor or clerical help and the per-diem rate to be paid for "regular summer employees" employed by the various department of the City shall be set forth in the attached compilation, marked Exhibit "A", attached hereto and made part hereof.

SECTION 5. That this Ordinance shall be effective as of January 1, 2025.

SECTION 6. That this Ordinance shall repeal any and all Ordinances or parts of Ordinances inconsistent herewith.

WE HEREBY CERTIFY that this Ordinance passed Council this _____ day of _____, A.D. 2024.

_____
MAYOR

Attest: _____
CITY CLERK

BILL NO 13

1st READING 11/27/2024

PASSED

NO. , 2024

A N O R D I N A N C E

AN ORDINANCE OF THE CITY OF CHESTER, DELAWARE COUNTY, PENNSYLVANIA, PURSUANT TO THE AUTHORITY GRANTED BY THE HOME RULE CHARTER, REENACTING WITHOUT SUBSTANTIAL CHANGE THE BUSINESS PRIVILEGE TAX FOR THE YEAR 2025, AS SET FORTH IN ARTICLE 307 OF THE CODIFIED ORDINANCES OF THE CITY OF CHESTER, 1978, AS SUPPLEMENTED AND AMENDED, IN ITS ENTIRETY, WHICH IMPOSES A TAX FOR GENERAL REVENUE PURPOSES UPON PERSONS, FIRMS COMPANIES, AND CORPORATIONS ENGAGING IN CERTAIN BUSINESS WITHIN THE CITY OF CHESTER EXCEPT FOR THE AMENDMENT TO SUBSECTION 307.02(a) ENTITLED "RATE AND BASIS OF TAX" OF SECTION 307.02 ENTITLED TAX FOR GENERAL REVENUE PURPOSES OF SAID BUSINESS PRIVILEGE TAX, TO SET THE SAID RATE OF TAX TO 2.0 MILLS FOR RETAIL AND 3.0 MILLS FOR WHOLESALE; AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT HEREWITH.

THE COUNCIL OF THE CITY OF CHESTER DOES ORDAIN:

SECTION 1. That pursuant to the authority granted by the Home Rule Charter, it does hereby reenact for the year 2025 the Business Privilege Tax, as set forth in Article 307 of the Codified Ordinances of Chester, Pennsylvania, 1978, as supplemented and amended, in its entirety, which imposes a tax for general revenue purposes upon persons, firms, companies, and corporations engaging in certain business within the City of Chester, except for the following amendment to Subsection 307.02(a) entitled "Rate and Basis of Tax of Section 307.02 entitled "Tax for General Revenue Purposes":

> 307.02 (a) of Article 307 entitled "BUSINESS PRIVILEGE TAX" of the Codified Ordinance of the City of Chester, 1978, which reads as follows:

(a) Rate and Basis of Tax. The rate of the tax on each and every dollar of the whole or gross volume of business transacted within the territorial limits of the City shall be 2.0 mills (.002). Two mills means two dollars ($2.00) per one thousand dollars ($1,000.00) of the gross volume of business; except that the rate of tax on each and every dollar of the whole or gross volume of business transacted by wholesale dealers or wholesale vendors within the territorial limits of the City shall be 3.0 mills (.003). All non-wholesale business of such wholesale dealers or wholesale vendors shall be taxed at the general rate of three mills. There is a minimum fee of twenty dollars ($20.00) per year.

WE HEREBY CERTIFY that this Ordinance passed Council this _____ day of December, A.D. 2024.

_____
MAYOR

Attest:_____
CITY CLERK

BILL NO. 14

1st READING 11/27/2024

PASSED

NO. , 2024

A N O R D I N A N C E

AN ORDINANCE OF THE CITY OF CHESTER, DELAWARE COUNTY, PENNSYLVANIA, PURSUANT TO THE AUTHORITY GRANTED BY THE HOME RULE CHARTER, REENACTING THE EARNED INCOME TAX FOR THE YEAR 2025, AS SET FORTH IN ARTICLE 303 OF THE CODIFIED ORDINANCES OF CHESTER, PENNSYLVANIA, 1978, AS SUPPLEMENTED AND AMENDED, IN ITS ENTIRETY, WITHOUT SUBSTANTIAL CHANGE EXCEPT FOR AN AMENDMENT TO SECTION 303.02 ENTITLED "IMPOSITION OF TAX" TO IMPOSE A TAX OF 2.00% FOR 2025 FOR GENERAL REVENUE PURPOSES ON SALARIES, WAGES, COMMISSIONS, NET PROFITS AND OTHER COMPENSATION EARNED BY NON-RESIDENTS OF THE CITY OF CHESTER FOR WORK DONE OR SERVICES PERFORMED OR RENDERED IN THE CITY OF CHESTER, AND TO ESTABLISH THE EARNED INCOME TAX RATE AT 3.75% FOR 2025 ON SALARIES, WAGES, COMMISSIONS, NET PROFITS AND OTHER COMPENSATION EARNED BY RESIDENTS OF THE CITY OF CHESTER; WITH ONE PERCENT (1.00%) OF THE RESIDENTS AND NON-RESIDENTS EARNED INCOME TAX COLLECTIONS BEING DESIGNATED TO DISTRESSED PENSION PAYMENTS AND PROVIDING FOR THE ADMINISTRATION AND ENFORCEMENT OF THE ORDINANCE; AND IMPOSING PENALTIES FOR VIOLATION THEREOF.

THE COUNCIL OF THE CITY OF CHESTER DOES ORDAIN:

SECTION 1. That it does hereby reenact the Earned Income Tax for the year 2025, as set forth in Article 303 of the Codified Ordinances of Chester, Pennsylvania, 1978, as supplemented and amended in, its entirety, which imposes a tax for general revenue purposes on salaries, wages, commissions and other compensation

earned by residents of the City of Chester, Pennsylvania and on salaries, wages, commissions and other compensation earned by non-residents of the City of Chester for work done or services performed or rendered in the City of Chester, and on the net profits earned from businesses, professions or other activities conducted by residents of the City of Chester, and the net profits earned from businesses, professions, or other activities conducted in the City of Chester by nonresidents; requiring the filing by employers and by those subject to the tax; imposing on employers the duty collecting the tax at source; with one percent (1.00%) of the residents and nonresidents collection being designated to distressed pension payments; providing for the administration and enforcement of the ordinances; and imposing penalties for violation thereof, except for the following amendments to Section 303.02 entitled "IMPOSITION OF TAX":

303.02 IMPOSITION OF TAX

A tax for general revenue purposes of three and seventy-five hundredths percent (3.75%) is hereby imposed on the following:

(a) Salaries, wages, commissions and other compensation earned on and after January 1, 2025, by individual residents of the City of Chester.

(b) Net profits, earned on and after January 1, 2025, by residents of the City of Chester.

A tax for general revenue purposes of two percent (2.00%) is hereby imposed on the following:

(a) Salaries, wages, commissions and other compensation earned on and after January 1, 2025, by individual nonresidents of the City of Chester.

(b) Net profits, earned on and after January 1, 2025, in the City of Chester by nonresidents of the City of Chester.

The tax levied under subsection (a) hereof shall relate to and be imposed upon salaries, wages, commissions and other compensation paid by an employer or on his behalf to a person who is employed by him. The tax levied under subsection (b) hereof shall relate to and be imposed on the

net profits of any business, profession or other activity carried on by any person or persons.

Every corporation which is subject to the Pennsylvania Corporate Net Income Tax or exempt from the Pennsylvania Franchise Tax, shall be on exempt from the tax imposed by this article.

The tax levied by this article shall be applicable to salaries, wages, commissions and other compensation and to net profits earned after January 1, 2025, for non-residents and after January 1, 2025, for residents.

SECTION 2. All Ordinances, amendments or parts of Ordinances inconsistent with or contrary to the provisions of this Ordinance, be and they are hereby repealed.

WE HEREBY CERTIFY that this Ordinance passed Council this _____ day of December, A.D. 2024.

_____
MAYOR

Attest: _____
CITY CLERK

BILL NO. 15

1st READING 11/27/2024

PASSED _____

NO. _____, 2024

A N O R D I N A N C E

AN ORDINANCE OF THE CITY OF CHESTER, DELAWARE COUNTY, PENNSYLVANIA, PURSUANT TO THE AUTHORITY GRANTED BY THE HOME RULE CHARTER, REENACTING WITHOUT SUBSTANTIAL CHANGE FOR THE YEAR 2025 THE "LOCAL SERVICES TAX", AS SET FORTH IN ARTICLE 305 OF THE CODIFIED ORDINANCES OF THE CITY OF CHESTER, PENNSYLVANIA, 1978, AS SUPPLEMENTED AND AMENDED, IN ITS ENTIRETY, WHICH IMPOSES A TAX, FOR GENERAL REVENUE PURPOSES, UPON THE PRIVILEGE OF ENGAGING IN AN OCCUPATION WITHIN THE CORPORATE LIMITS OF THE CITY OF CHESTER AT THE RATE OF FIFTY TWO DOLLARS ($52.00) PER YEAR.

THE COUNCIL OF THE CITY OF CHESTER DOES ORDAIN:

SECTION 1. That it does hereby reenact without substantial change for the year 2025 the "LOCAL SERVICES TAX", as set forth in Article 305 of the Codified Ordinances of Chester, Pennsylvania, 1978, as supplemented and amended, in its entirety, which imposes a tax, for general revenue purpose, upon the privilege of engaging in an occupation within the corporate limits of the City of Chester at the rate of Fifty-two Dollars ($52.00) per year which tax is to be paid by each individual exercising such privilege; providing for its collection; providing for exemptions from said tax; imposing on employers the duty of collecting said tax from every individual in their employ subject to said tax; providing for the remitting and paying over of same to the City Treasurer; conferring and imposing powers and duties of administration on the Treasurer; and imposing penalties for the violation thereof.

SECTION 2. All Ordinances, amendments, or parts of Ordinances inconsistent with or contrary to the provisions of this Ordinance, be and they are hereby repealed.

WE HEREBY CERTIFY that this Ordinance passed Council this _____ day of December, A.D. 2024.

_____
MAYOR

Attest:_____
CITY CLERK

BILL NO. 16

1st READING 11/27/2024

PASSED

NO. , 2024

O R D I N A N C E

AN ORDINANCE OF THE CITY OF CHESTER, DELAWARE COUNTY, PENNSYLVANIA, ENACTING THE TAX RATE FOR THE YEAR 2025, ON ALL REAL PROPERTY AT 9.4041 MILLS AND FIXING THE LIBRARY TAX AT .4017 MILLS.

THE COUNCIL OF THE CITY OF CHESTER DOES ORDAIN:

SECTION 1. Be it ordained and enacted, that a tax be and the same is hereby levied on all real property within the City of Chester subject to taxation for the fiscal year 2025 as follows:

That tax rate for general purposes, the sum of 9.4041 mills on each dollar of assessed valuation, or sum of 94.041 cents on each one hundred dollars of assessed valuation.

That tax rate for library tax, the sum of .4017 mills on each dollar of assessed valuation, or sum of 4.017 Cents on each one hundred dollars of assessed valuation.

SECTION 2. That all Ordinances or parts of Ordinances inconsistent with the provisions of this Ordinance, be and they are hereby repealed.

WE HEREBY CERTIFY that this Ordinance passed Council this _____ day of December, A.D. 2024.

_____
MAYOR

Attest: _____
CITY CLERK

BILL NO. 17

1st READING 11/27/2024

PASSED

NO. , 2024

A N O R D I N A N C E

AN ORDINANCE OF THE CITY OF CHESTER, DELAWARE COUNTY, PENNSYLVANIA, AMENDING SUBSECTION 925.021 ENTITLED "FEES", OF ARTICLE 925 ENTITLED "REFUSE COLLECTION" OF THE CODIFIED ORDINANCES OF THE CITY OF CHESTER, 1978, AS SUPPLEMENTED AND AMENDED, BY INCREASING THE FEE FOR THE COLLECTION AND DISPOSAL OF ASHES, GARBAGE, RUBBISH AND REFUSE TO $350.00 FOR SUBPARTS (a)(1) and (a)(2); AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT THEREWITH.

THE COUNCIL OF THE CITY OF CHESTER DOES ORDAIN:

SECTION 1. That Subsection 925.021(a)(1) entitled "FEES" of Article 925, entitled "Refuse Collection" of the Codified Ordinance of the City of Chester, 1978, as supplemented and amended, to read as follows:

925.021 (a) **Fees.**
The fee for the collection and disposal of ashes, garbage, rubbish and refuse placed for collection, pursuant to the provisions of this article, shall be as follows, beginning January 1, 2025.

(1) For all single-family dwellings, either owner occupied or renter occupied, the sum of three hundred fifty dollars ($350.00) per year per single-family dwelling.

SECTION 2. That Subpart (a)(2) of Subsection 925.021 of Article 925, entitled "Refuse Collection" of the Codified Ordinances of the City of Chester, as supplemented and amended to read as follows:

925.021 (a)(2) For a boarding house and an apartment house or complex being collected by the City

and not having its own private collection, the sum of three hundred fifty dollars ($350.00) per year per single living unit.

SECTION 3. That all Ordinances or parts of Ordinances inconsistent with the provisions of this Ordinance are hereby repealed. If any section, part or clause of this Ordinance is declared invalid or unconstitutional by a court of competent jurisdiction, the reminder of this Ordinance shall remain valid and in full force and effect.

SECTION 4. That all Ordinances or parts of Ordinance inconsistent with the provisions of this Ordinance, be and they are hereby repealed.

WE HEREBY CERTIFY that this Ordinance passed Council this _____day of December, A.D. 2024.

_____
MAYOR

Attest:_____
CITY CLERK

BILL NO. 18
1st READING: 11/27/2024
PASSED:

NO. _____, 2024

AN ORDINANCE

AN ORDINANCE OF THE CITY OF CHESTER, DELAWARE COUNTY, PENNSYLVANIA, AMENDING PART NINE – STREETS, UTILITIES AND PUBLIC SERVICES OF THE CODIFIED ORDINANCES OF THE CITY OF CHESTER, 1978, AS SUPPLEMENTED AND AMENDED BY ADDING NEW ARTICLE 935 TO TITLE THREE ENTITLED "CITY OF CHESTER MASTER FEE SCHEDULE", FOR THE PURPOSE OF ESTABLISHING A UNIFIED SCHEDULE OF SPECIFIC FEES ASSOCIATED WITH THE ISSUANCE OF PERMITS, INSPECTIONS, APPLICATIONS, AND OTHER ADMINISTRATIVE COSTS FOR MUNICIPAL SERVICES; AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT THEREWITH.

THE COUNCIL OF THE CITY OF CHESTER DOES ORDAIN:

SECTION 1. The Chester City Council, by authority granted to them as specified in the Pennsylvania Third Class City Code, 11 Pa. C.S.A., § 10102 as amended, and the Home Rule Charter of the City of Chester, hereby adopts the herein Article 935.

SECTION 2. The Chester City Council approves the City of Chester Master Fee Schedule (attached hereto as Exhibit "A") as the City's official fee schedule, as permitted by the City's Home Rule Charter of the General Laws of the City of Chester.

SECTION 3. That this Ordinance shall be effective as of January 1, 2025.

SECTION 4. That this Ordinance shall repeal any and all Ordinances or parts of Ordinances inconsistent herewith.

WE HEREBY CERTIFY that this Ordinance passed Council this _____ day of _____, A.D. 2024.

_____
MAYOR

Attest: _____
CITY CLERK

City of Chester

Fee Schedule

2025

City of Chester Fee Schedule - City Wide

Bad Check Fee	$35
Copies Of Maps (Digital or 8"x11")	$10 Per Map
Copy of Budget	$150
Copy of Municipal Codified Ordinances	Free - Available Online
Digital Copy of Photographs	$10 Per Photo
Documentation Copy Fee	$0.50 Per Page
Documentation Fax Fee	$2 Per Page
Late Fee (Effective 1st of the month following dye date)	25% Of Amount

City of Chester Fee Schedule - Licenses and Inspections

Administrative Fees:

Uniform Construction Code (UCC) fee	$4.50
Residential Application Fee	$200
Commercial Application Fee	$500
Demolition Application Fee	$450
Predevelopment Meeting	$ 150 per meeting - 1 hour maximum

Building Permit Fees:

New Construction	Application fee plus 3% value of the work
Alterations or Repair	Application fee plus 3% value of the work
New Accessory Structures	Application fee plus 3% value of the work
Demolition	Application fee plus 3% value of the work
Working without a permit	$1,000 per day per violation

Note: Construction Permit fees will be calculated separately for each applicable Subcode (i.e. Building, mechanical, Electrical, Plumbing, etc.) Application fees are calculated based on the type of work being done in each Subcode plus a 3% value of the work. Below are the minimum fees to expect:

Minimum Application Fees:	
Mechanical	$200
Electrical	$200
Plumbing	$150.50

Accessory Application Fees:

Swimming Pool	
Storable	$50
Above Ground	$75
In Ground	$250
Commercial In Ground	$520
Hot Tub	$75
Roof Replacement	
Residential	$50
Commercial	$200
Tanks	
Residential	$40
Commercial	$100

City of Chester Fee Schedule - Licenses and Inspections

Rental Registration & Licensing:

Rental License	
Residential	$15 annually per rental unit
Late Fee	25% of unpaid balance
Re-Inspection	
2nd re-inspection	$75 per unit
3rd and subsequent re-inspections	$150 per unit
Inspection Cancelation Fee	$100 up to 3 units $25 for add'l units
Reinstatement Fee	$100 per unit
Penalties	
Revocation of rental registration	$500 per unit
Failure to register	$500 per unit
Removal of official notice	$500 per unit
Occupying "unlawful" property	$1,000 per unit
Occupying "illegal" property	$1,000 per unit
Rental registration	$200 per unit up to 3 units ; $50 per add'l unit

Pre-sale Inspections:

Inspection	
1st inspection including 1 re-inspection	$100 per unit (1-3) units ; $25 ea. add'l unit
3rd re- inspection	$75 per unit
4th and subsequent re-inspection	$150 per unit
Penalties	
1st violation	Written notice
2nd violation	$500
3rd violation	$750
4th and ea. add'l violation thereafter	$1,000
Cancellation Fee	$100 up to 3 units ; $25 ea. add'l unit

Electrician License:

Application Fee (initial)	$50
Maintain License Fee (yearly)	$90
Failure to renew Surcharge	$45

Plumbing/ Mechanical License

Initial License Fee	
Master Plumber	$90
Journeyman Plumber	$50
Failure to Renew Penalty	$45
Master Plumber	$45
Journeyman plumber	$45
Replacement License	$10

City of Chester Fee Schedule - Licenses and Inspections

Sheet Metal Technician License

Initial License	
Sheet Metal Tech	$180
Sheet Metal Apprentice	$90
Failure to renew Penalty:	
Sheet Metal Technician	$90
Sheet Metal Apprentice	$45
Replacement license fee	$20

Mechanical Fees:

Application Fees:	
Residential	$50
Commercial	$100
Mechanical Installation Fees:	
Residential	$50 per unit
Commercial	$10 per $1,000 of construction cost up to $50,000 plus $5 per $1,000 of construction cost over $50,000; minimum $50

Annual U&O Inspections Commercial	
1 – 1,000 sqft	$200
1,001 – 3,000 sqft	$400
3,001 and above	$700
Change In Ownership or Occupancy:	
1 – 1,000 sqft	$200
1,001 – 3,000 sqft	$400
3,001 and above	$700
Inspection Cancelation	$100
Permit reinstatement	$100
Appeals	
Housing Appeal 1-2 units All others	$100 $200
Building Appeal 1-2 units All others	$100 $200
Disruptive Conduct Appeal	$100
Failed Inspection Fee	$150
Corrective Action Administrative Fee	$300 or 15 %, whichever is greater

City of Chester Fee Schedule - Planning and Zoning

Miscellaneous

Zoning Compliance Letter	$125
Zoning Map Printing (11"x17")	$10 per copy
Research fee (minimum 1 hour)	$25 per hour / $5 each add. 15 mins

Zoning Application

Zoning Permit - Residential (Except for Day Care Use)	$125
Zoning Permit - Non-Residential (Except for Day Care Use)	$300
Zoning Permit - Day Care Use	
Day Care, Child - Family Day Care Home	$200
Day Care, Child - Group Day Care Home	$350
Day Care, Child - Child Day Care Center	$500
Day Care Center - Adult	$500
Sign Permit	$100 per sign

Zoning Hearing Board Application (Appeals, Variances, Special Exceptions)

All other appeals, variances and special exceptions	$500
Single Family Residential Use	$500
Multi-Family Residential Use	$1,000
Non-Residential Use	$1,750

City of Chester Fee Schedule - Planning and Zoning

Subdivision and Land Development

Notes:

1) For subdivision and land development, **two checks are required**: one for the Application fee and one for Escrow.

2) All Escrows must be accompanied by a completed Professional Services Agreement.

3) Should the balance of escrow deposits for professional service fees as set forth herein fall below 25% of the original amount deposited, an additional deposit(s) may be required to restore the escrow account balance to the amount originally deposited or to pay for the anticipated balance of the actual cost, whichever is lesser, in order for the review process to continue. Any amounts remaining in the escrow account after all professional service review fees are paid from the account will be returned to the applicant.

4) An application will be considered incomplete and will not be accepted unless all fees required for the subdivision or land development submission accompany the application.

	Application	**Professional Services Escrow**
RESIDENTIAL		
Sketch Plan	$200	$2,000
Lot Line Adjustments	$300 per plan	$3,000
Minor Subdivision/Land Development	$500 per plan	$4,000
Minor Subdivision/Land Development – Revised Final Plan	$500 per plan	$1,000
Major Subdivision/Land Development – Preliminary Plan	$1,000 per plan, plus $50 per lot or dwelling unit over 10	4 to 10 lots/units-$5,000 11 to 15 lots/units-$6,500 16 to 20 lots/units-$7,500 21 to 50 lots/units-$10,000 51 or more lots/units-$12,000
Major Subdivision/Land Development – Final Plan	$750 per plan, plus $50 per lot or dwelling unit over 10	4 to 10 lots/units-$5,000 11 to 15 lots/units-$6,500 16 to 20 lots/units-$7,500 21 to 50 lots/units-$10,000 51 or more lots/units-$12,000
Major Subdivision/Land Development – Revised Final Plan	$750 per plan	4 to 10 lots/units-$4,500 11 to 15 lots/units-$5,500 16 to 20 lots/units-$6,500 21 to 50 lots/units-$7,500 51 or more lots/units-$10,000
NON-RESIDENITAL		
Sketch Plan	$250	$2,500
Lot Line Adjustments	$500 per plan	$3,000
Minor Land Development	$1,000 per plan	$6,500
Major Subdivision/Land Development – Preliminary Plan	$3,500 plus $50 for each 1,000 square feet of gross building area to be altered or constructed	$10,000
Major Subdivision/Land Development – Final Plan	$2,000 plus $50 for each 1,000 square feet of gross building area to be altered or constructed	$10,000
Major Subdivision/Land Development – Revised Final Plan	$1,000 per plan	$10,000

City of Chester Fee Schedule - Planning and Zoning

City Council

Zoning Change - Residential	$3,000
Zoning Change - Non-Residential	$4,500
Curative Amendment	$5,000, + $350 per public hearing, + $700 escrow at time of application
Conditional Use Application/ Hearing	$3,000, + $350 per public hearing, + $700 escrow at time of application

City of Chester Fee Schedule - Finance

Collection of Delinquent Accounts	
Open file and issued demand letter	$150
File lien and send second demand letter	$165
Prepare and file writ of scire facias	$165
Obtain reissue writ	$30
Prepare and mail correspondence	$30
Prepare motion for alternative services	$165
Prepare and file default judgement	$165
Prepare and file writ of execution	$700
Attendance at sale; review schedule of distribution and resolve distribution issues	$400
Continue Sheriff Sale	$20
Petition to assess damages	$45
Petition for free and clear sale	$400
Bankruptcy proof of claim	$100
Handling fee for returned check / NSF	$35
Handling fee to issue refund check	$25
Subordination agreement	$50
Services not covered above	$60 to $200 per hour
Collection of Delinquent taxes	
Taxpayer late filing or underpayment	$10
Employer late filing notice or underpayment penalty	10% of tax, penalty and interest due
Delinquent account servicing fee	10% of tax, penalty and interest due
Notice of intent to file civil suit	$50
Wage Attachment	
Notice prior to wage attachment	$25
Employer wage attachment notice	$25
Litigation	
Prepare Magisterial District Court Complaint	$75
Prepare for hearing	$100
Attend Magisterial District Court trial or hearing	$150
Attend Constable execution sale	$350
Prepare arbitration complaint/appeal	$150

City of Chester Fee Schedule - Finance

Litigation (continued)	
Attend trail	$350
Enter default judgement	$150
Issue Sheriff sale	$250
Attend Sheriff sale	$250
Non-litigation legal work	$80 per hour
All other clerical work not listed above	$60 per hour
Employers holding taxes	
Tax-assessed (Rounded to nearest dollar?)	
$40-$100	$31.25
$101-$500	$62.50
$501-$1,000	$125
$1,001-$5,000	$312.50
$5,001+	$1,000
Certification	$5 per year requested, minimum $20
E-Collect Certification	$25

City of Chester Fee Schedule - Fire Department

Annual Fire Protection Equipment Contractor Licensing Fee: (January 1 to December 31 of Calendar Year)	$150

Required Operational Permits	
All Required Operational Permits (Except listed below)	$250
Aviation facilities	$500
Carnivals & Fairs	$250 + $50 per amusement, + tent permit
Explosives	$500 (plus cost of FD standby, if necessary)
Flammable & Combustible Liquids - Gallons in storage	$250 +
< 999 Gallons	$100
1,000 to 9,999	$300
>10,000	$500
Hazardous Materials	$500
HPM Facilities	$500
LP-Gas	$500
Open Burning	$250 (plus cost of FD standby, if necessary)
Bonfires	$250 (plus cost of FD standby, if necessary)
Pyrotechnical special effects material	$500 (plus cost of FD standby, if necessary)
Rooftop heliports	$500
Storage of scrape tires & tire byproducts	$500
Temporary membrane structures & tents	
< 3,000 sq. ft.	$300
> 3000 sq. ft.	$50 per 1,000 sq. feet (rounded)

Required Construction Permits	
All Required Construction Permits (Except listed below)	$250
Automatic Fire-Extinguishing System	$250 (Plus $5 per head)
Fire Alarm & Detection System	$250 (Plus $5 per device)
Flammable & Combustible Liquids	$500
Hazardous Materials	$500
LP-Gas	$500
Standpipe System	$250 (Plus $5 per outlet)

City of Chester Fee Schedule - Fire Department

Plan Review	
Value of Project	
< $500,000	$300
$500,001 to $1,000,000	$600
> $1,000,000	$250 per $500,000 (rounded)

Records Fees	
Copy of Fire Incident Report (Copy or Digital)	$25
Copy of Fire Investigation Report (Copy or Digital)	$75
Record Search Fee	$75

Standby Fees	
Fire Apparatus per apparatus per hour (minimum 2 hours)	$600, + $350 each add. hour
Marine Unit per marine unit per hour (minimum 2 hours)	$400, + $250 each add. hour
BLS Provider per unit per hour (minimum 2 hours)	$150, + $75 each add. hour
Command Staff Personnel per hour (minimum 2 hours)	$150, + $75 each add. hour
Fire Prevention Trailer (minimum 2 hours)	$300, + $150 each add. hour

Initial & Annual Fire Safety Inspection Fee	
1 - 1,000 sq. ft.	$200
1,001 - 3,000 sq. ft.	$500
>3,001 sq. ft.	$700
Common Area Apartment/Hotel	$200 + $10 per unit per building
Re-Inspection (minimum 1 hour)	$75, + $20 each add. 15 mins.

Fire Safety Training Classes	
1 to 15 Individuals	$100
16 to 30 Individuals	$200
31 to 45 Individuals	$300

4th & Subsequent False Fire Alarm (12 Month Period)	$300 each instance

City of Chester Fee Schedule - Fire Department

Fire & Rescue Cost Recovery Fees

Expendables/Equipment	
Oil Absorbent Material	$35.00/Per Unit
Oil Absorbent Sheet	$5.00/Per Sheet
Oil Absorbent Boom	$25.00/Per Unit
Flare	$8.00/Per Unit
Foam	$75.00/Per Gallon
Wetting Agent	$25.00/Per Gallon
Fire Line Tape	$0.50/Per Foot
Extinguisher	$65.00/Per Unit
Deodorizer	$50.00/Per Unit
Salvage Cover	$50.00/Per Unit
Rescue Rope	$2.00/Per Foot
Work Rope	$1.00/Per Foot
Chimney Bomb	$50.00/Per Unit
Garbage Bag	$2.50/Per Unit
Turbo Flare	$10.00/Per Unit
Plug Kit	$35.00/Per Unit
Chemical Gloves	$20.00/Per Pair
Emulsifier	$50.00/Per Gallon
HazMat Pillow	$40.00/Per Unit
Salt/Sand	$15.00/Per Bucket
Putty	$10.00/Per Unit
PRO-Pack Foam System	$650.00/Per Unit
POK Foam Stick	$250.00/Per Unit
Chemical Suit	$35.00/Per Unit
Digital Camera	$25.00/Per Unit
Salvage Bucket	$5.00/Per Unit
Hand Tool	$15.00/Per Tool
Hand Light	$5.00/Per Light
SCBA	$50.00/Per Unit
SCBA Cylinder	$75.00/Per Unit
Hose (Per 50' Sections)	$35.00/Per Section
Gas/CO Detector	$50.00/Per Unit
Heat Gun	$50.00/Per Unit
Hot Stick	$75.00/Per Unit

City of Chester Fee Schedule - Fire Department

Expendables/Equipment (continued)	
Power Tool	$100.00/Per Unit
Hydraulic Tool	$250.00/Per Tool
PPV/Ventilation Fan	$100.00/Per Unit
Portable Pump	$75.00/Per Unit
TIC/Thermal Imaging Camera	$200.00/Per Unit
Cribbing (Passenger Vehicle)	$100.00/Flat Rate
Cribbing (Class B Vehicle)	$200.00/Flat Rate
Cribbing (Class A Truck)	$500.00/Flat Rate
Rescue Struts	$75.00/Per Unit
Ladder	$50.00/Per Unit
Generator	$75.00/Per Unit/Per Ho
Portable Pond	$250.00/Per Unit
Blitz Fire	$75.00/Per Unit
Turn Out Gear/PPE	$250.00/Per Firefighter
Portable Radio	$10.00/Per Unit
Traffic Cone	$5.00/Per Unit
Safety Vest	$2.50/Per Unit
Windshield Kit	$25.00/Per Unit
GlassMaster	$25.00/Per Unit
Stokes Basket	$50.00/Per Unit
Air Bags	$250.00/Per Unit
Air Tools	$75.00/Per Unit
HazMat Suit	$200.00/Per Unit
HazMat Pond	$150.00/Per Unit
Chimney Kit	$75.00/Per Unit
E-Flare	$5.00/Per Unit
Crash Kit	$50.00/Per Unit
Air Bag Safety Cover	$25.00/Per Use
Heavy Duty HazMat Gloves	$50.00/Per Pair
Chemical Resistant Drain Cover	$100.00/Per Unit
Acid Absorbent Sock	$175.00/Per Unit
Acid Absorbent Pad	$100.00/Per Unit
Soda Ash	$35.00/Per Unit
Bleach	$5.00/Per Unit
Turnout Gear Cleaner	$75.00/Per Gallon

City of Chester Fee Schedule - Fire Department

Expendables/Equipment (continued)	
Rehab Tent	$100.00/Per Unit
Framing Nail	$3.00/Per Unit
Lumber	$8.00/Per Unit
Diamond Tip Saw Blade	$300/Per Unit
Winch	$50.00/Per Unit
Lock Out Kit	$60.00/Per Unit
Food/Drinks for Standby	$50.00/Flat Rate
Apparatus	
Aerial/Ladder Response	$500.00
Engine Response	$450.00
Rescue Response	$400.00
Tanker Response	$400.00
Utility Response	$200.00
Battalion/Chief Vehicle Response	$200.00
Marine Unit Response	$200.00
General Services	
Environmental Hazard Cleanup	$350.00/Flat Rate
Traffic Control Services	$200.00/Per Hour
Scene Lighting	$100.00/Per Hour
Manpower (Career FF's ONLY)	$50.00/Per Firefighter/Per Hour
Automatic Fire Alarm Response	$300.00/Flat Rate
Spill Containment	$150.00/Flat Rate
Fire Safety Inspection	$110.00/Per Inspection
K-9 Arson Investigation	$300.00/Per Investigatio
Body Removal	$250.00/Per Body
Tech/Heavy Rescue	$1000.00/Flat Rate
Lift Assist	$100.00/Per Assist
Lift Assist w/ Special Equipment	$200.00/Per Assist
High Angle Rescue	$500.00/Per Assist
Marine Equipment	
Dry Suit	$100.00/Per Suit
Wet Suit	$100.00/Per Suit
SCUBA Tank	$125.00/Per Unit
Life Vest	$25.00/Per Unit

City of Chester Fee Schedule - Fire Department

Medical Equipment	
Latex Gloves	$2.00/Per Pair
Trauma Kit	$50.00/Per Unit
Oxygen	$50.00/Per Unit
Cervical Collar	$30.00/Per Unit
Patient Blanket	$25.00/Per Unit
Body Bag	$50.00/Per Unit
N95 Mask	$10.00/Per Unit
Narcan Injection	$150.00/Per Unit
Backboard	$25.00/Per Unit
AED	$150.00/Per Unit
Medical Extrication - Lvl 1	$500.00/Flat Rate
Medical Extrication - Lvl 2	$1,500.00/Flat Rate
Air Medical Landing Zone	$500.00/Per Zone
Basic EMS Assistance	$350.00/Flat Rate

City of Chester Fee Schedule - Human Resources

Civil Service Applicant Fee - Non-Refundable (Police & Fire)	$35
Records Request Fee	$100

City of Chester Fee Schedule - Parks and Recreation

Swimming Pool	Resident	Non-Resident
Daily		
Infant (0-3)	Free	Free
Youth (4-17)	$5	$10
Adult (18-59)	$10	$15
Seniors (60+)	$5	$10
Active or Retired Military	$5	$10
Family of 4	$25	$30
Multi-Visit Pass (10 Visits)		
Infant (0-3)	Free	Free
Youth (4-17)	$25	$50
Adult (18-59)	$50	$75
Seniors (60+)	$25	$50
Active or Retired Military	$25	$50
Family of 4	$125	$150
Season Pass		
Infant (0-3)	Free	Free
Youth (4-17)	$75	$100
Adult (18-59)	$150	$225
Seniors (60+)	$75	$150
Active or Retired Military	$75	$150
Family of 4	$375	$450
Programs		
Private Swim Lessons	$25	$40
Group Swim Lesson (How many swimmers?)	$20 Per Student	$35 Per Student
Junior Lifeguard Course	$75	
ARC Lifeguard Certification Course	$200	

Facility Rental	Resident	Non-Resident
Memorial Service (2 hours)	$300 ($100 Each add. Hour)	
4-Hour Private Group Rental	$700	$800
Each Additional Hour	$175	$200

City of Chester Fee Schedule - Parks and Recreation

Special Event Fees

Electricity Use (per event)	$100
Parade Entry	$75
Failure To Remove Sinage Within 3 Business Days	$25 (per sign)
Damage Or Destruction of Grass, Fields, Or Pathways	Equipment, Material, And Labor Costs
Fastening An Object To Any Tree, Shrub, Natural Amenity	$25 Per Occurance
Block Party Application Fee	$25 (Plus Refundable $50 Deposit)
No Parking Signs	$0.50 (per sign)
Clean-Up After An Event	Equipment, Material, And Labor Costs
Event Rigistration Deposit (Check Only)	100 (Refundable)
City Podium Use	$50 plus $200 Refundable Deposit

Baseball Field

Game	$40
Per-Day Rental	$100
2 Fields At Same Complex/Day	$175
3 Fields At Same Complex/Day	$250
4 Fields At Same Complex/Day	$325

Basketball Courts

Per Game	$25
Per-Day Rental	$90
2 Fields At Same Complex/Day	$175
3 Fields At Same Complex/Day	$250
4 Fields At Same Complex/Day	$325

Football, Soccer, Lacrosse, Field Hockey Fields

Per Game	$25
Per-Day Rental	$120
2 Fields At Same Complex/Day	$210

City of Chester Fee Schedule - Parks and Recreation

Racquetball, Handball, Pickleball, Volleyball Courts

Per Game	$25
Per-Day Rental	$50
2 Courts Per Day At Same Complex	$90
3 Courts Per Day At Same Complex	$125
4 Courts Per Day At Same Complex	$150

Roller Hockey Court

Per Game	$25
Per Day	$50

Picnic Groves and Pavalions

Residents	$75
Non-Residents, Organizations, Businesses	$150

City of Chester Fee Schedule - Police Department

Accident Report	$15
Incident Report	$25
Incident Report (Senior Citizen/Victim/Reporting Party)	$5
4th & Subsequent False Burglar Alarm (12 Month Period)	$300 each instance
Police Body Camera Footage	$125
Vehicle Release Documentation	$15
Polic Services For Special Event	$125 Per Officer Per Hour Minimum 4 Hours

City of Chester Fee Schedule - Public Works

Utility Fees	
Underground Utility Permits	
Private / Quasi-Public thereof?	$50 per cut + $11 for each add. Ft. thereof
Individual Private opening vs cut?	$50 per opening
Overhead Utility Permits	
New Pole Installation	$45 up to 4 poles
Pole Replacement or Resetting	$40 up to 4 poles
New Anchor Guy Wire	$45
Each Additional Pole or Guy Wire (See above)	$20
Each Pole Removal	$35

Street Vacation Fees	
Petition Fee	$300
Issuance of initial license (for what?) 5 years?	$1,100 per 5 years
Permit renewal fee How long permit good for?	$550
Review of monitoring reports	$245
singulare occurrence review	$330
Miscellaneous Fees	
Handicap Sign	
Installation Fee	$50
Annual Fee	$5
Shade Tree Permit Zoning?	$15
Non-Recycling Compliance Remedy Fee	$200 per occurance
Dumpster Permit (Street/right of way only? (email Storage?)	$150 per container per (10) period Day?
Test Pit Permit Excivation?	$350
Banners Flags Installation	$200 per hour
City Cleanup Charges (per hour, minimum 1 hour)	
Employee	$100 per employee
air compressor	$40
Backhoe	$75
jackhammer	$50
concrete saw	$50
Push/Turn Mower	$35 / $100
skid loader	$35

City of Chester Fee Schedule - Public Works

chain saw	$10
dump truck	$50
pickup truck	$30
generator	$15
tamper	$15
Other equipment, not listed	At cost

BILL NO. 19

1st READING: 11/27/2024

PASSED:

NO.____, 2024

AN ORDINANCE OF THE CITY OF CHESTER, DELAWARE COUNTY, PENNSYLVANIA, AMENDING ORDINANCE NUMBER 6 OF 2024, ENTITLED "2024 BUDGET" PROVIDING FOR COMPENSATION ADJUSTMENTS, CORRECTIONS, MODIFICATIONS AND CHANGES IN ORGANIZATIONAL ALIGNMENTS FOR USE DURING THE 2024 CALENDAR YEAR AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT THEREWITH.

THE COUNCIL OF THE CITY OF CHESTER DOES ORDAIN:

SECTION 1. That all Ordinances or parts of Ordinances inconsistent with the provisions of this Ordinance are hereby repealed. If any section, part or clause of this Ordinance is declared invalid or unconstitutional by a court of competent jurisdiction, the reminder of this Ordinance shall remain valid and in full force and effect.

SECTION 2. That all Ordinances or parts of Ordinance inconsistent with the provisions of this Ordinance, be and they are hereby repealed.

WE HEREBY CERTIFY that this Ordinance passed Council this ____ day of December, A.D. 2024.

_____
MAYOR

Attest: _____
CITY CLERK

R E S O L U T I O N

NO. 117 - 2024

THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:

That it does hereby appoint the following individual to the position of Patrol Officer, Chester Police Department, effective December 2, 2024, with a one (1) year probationary period, on a full-time basis, with all benefits applicable thereto, at the salary range provided in the Annual Appropriation Ordinance.

1. Pierce Gilsenan

FURTHER, said Patrol Officer is required to reside in the City of Chester for the first five (5) years of employment and must submit proof of residency to the Human Resources Department within three (3) months of their date of hire. Thereafter, they may maintain their residence within fifty (50) miles of city hall.

WE HEREBY CERTIFY that this Resolution passed Council this 27th day of November, A.D. 2024.

_____
MAYOR

Attest: _____
CITY CLERK

R E S O L U T I O N

NO. 118 - 2024

THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:

That it does hereby appoint the following individuals as per-diem Police Cadets, Chester Police Department, effective December 2, 2024, at an hourly rate of fifteen dollars ($15.00) per hour, 5 days per week, not to exceed 8 hours per day, with no benefits:

1. Daniel McNeill;
2. Christian Taylor;
3. William McGoldrick; and
4. Jonathan Barbosa

FURTHER, said Police Cadets shall attend the Delaware County Community College Academy, no later than January 13, 2025, to receive the required police certification and successfully complete all other pre-employment requirements.

WE HEREBY CERTIFY that this Resolution passed Council this 27th day of November, A.D. 2024.

_____
MAYOR

Attest:_____
CITY CLERK

R E S O L U T I O N

NO. 119 - 2024

THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:

That it does hereby authorize the proper City official to submit a grant application to the U.S. Environmental Protection Agency (EPA) for the Environmental Justice Thriving Communities Program, for an amount not to exceed $350,000.00 to be used for improvements of health outcomes for children in the City of Chester by remediating lead in homes where they live and distributing air purifiers to families with children who have asthma.

FURTHER, it does hereby designate Mayor Stefan Roots or Chief of Staff Thomas Moore and Candice Newsome, City Clerk, as the official(s) to execute all documents and agreements between the City of Chester and the U.S. Environmental Protection Agency to facilitate and assist in obtaining the requested grant.

WE HEREBY CERTIFY that this Resolution passed Council this 27th day of November, A.D. 2024.

_____
MAYOR

Attest:_____
CITY CLERK

R E S O L U T I O N

NO. 120 - 2024

WHEREAS, the City of Chester's Department of Community & Economic Development, Bureau of Licensing and Inspections, is in need of assistance in reviewing and processing plan reviews and conducting certain inspections for projects and permit applications that require the Bureau's approval; and

WHEREAS, it is in the best interest of the City to enlist a third party vendor to conduct these required services; and

WHEREAS, Bocelli & Associates has been deemed a qualified third party vendor that can provide these required services at a cost schedule based on the vendor retaining 60% and the City retaining 40% of all permit fees issued.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:

That it does hereby authorize the proper City Officials to enter into an agreement with Bocelli & Associates LLC, 405 Grays Avenue, Glenolden, PA 19036 to provide plan review and inspections on an as-needed basis at the agreed upon cost schedule.

WE HEREBY CERTIFY that this Resolution passed Council this 27th day of November, A.D. 2024.

_____
MAYOR

Attest: _____
CITY CLERK