



Park Athletic Field Permit Application

Applicant Information

Applicant Name:	Organization Name:		
Applicant Day Phone: () -	Applicant Evening Phone () -		
Valid Mailing Address:			
City:	State:	Zip:	
Email Address:			

Activity Information

Facility / Park Name:	Requested Field or Court Type:		
Age Group:	Activity Type(s):	Expected Group Size:	
Will you be charging a fee to the participants of this program? ☐ Yes ☐ No (No fee collection allowed at any field)			

Requested Schedule

	☐ Mon	☐ Tue	☐ Wed	☐ Thu	☐ Fri	☐ Sat	☐ Sun
Requested Time(s) from:							
Requested Time(s) to:							
Requested Date From	/ /		Requested Date to		/ /		

Permit fees are **REQUIRED FOR ALL groups not directly associated with the City of Chester Department of Parks and Recreation.** A \$300 permit fee is required for use of any ball field/courts per three month period for four hours. Money Orders Only

Applicant Signature _____ Date _____

FOR OFFICIAL USE ONLY

Approved Schedule (if different from above)

	☐ Mon	☐ Tue	☐ Wed	☐ Thu	☐ Fri	☐ Sat	☐ Sun
Approved Time(s) from:							
Approved Time(s) to:							
Approved Date From:	/ /		Approved Date to:		/ /		
Usage/ Amenities:					Fee Amount Paid: \$		

Special Conditions and Exceptions:

Approval Signature: _____ Print: _____ Date: _____
Intake Manager Initials: _____ Date: _____

**City of Chester
Public Property & Recreation
Park Athletic Field Fees, Permit Rules and Regulations**



Park Athletic Field Permit Fees:

\$300.00 for 4 hours for 3 month period - Mon thru Fri

\$75.00 each additional hour

\$100.00 additional to include Sat and/or Sun in 3 month period for 4 hours per day

Sat and Sun permitted in 4 hour intervals only (no hourly pricing on weekends)

Legal Disclaimers for Applicants:

- Applicants may not publicize event prior to receiving approved permit.
- Applications are not guaranteed use of fields until a permit is issued. Once a permit has been issued, it is considered final. Permits are subject to withdrawal without notice.
- Applicant will neither allow, nor engage in, any discriminatory practices or policies regarding race, creed, sex, sexual orientation, age, or national origin. Applicant shall comply with all applicable local, state or federal laws, rules or regulations, and obtain all necessary permits and licenses, in exercising the rights granted under this permit including but not limited to, ASCAP, BMI, SESAC and similar performance licenses, required for the use of copyrighted or licensed material in connection with the event or activity, or otherwise required in connection with the use of the facility for the event or activity.
- Applicant may be required to submit a certificate of insurance evidencing commercial general liability insurance covering the event and use of the facility with minimum limits of \$1,000,000 per occurrence, naming the City of Chester as an additional insured, and if determined by the City Solicitors Office, additional types and limits of insurance. Attached hereto and made a part of this application.
- Applicant agrees to assume all legal liabilities for accidents/injuries -- and will hold neither the City of Chester nor any of its employees, agents, or representatives liable for any resulting claims/lawsuits. Applicant agrees to indemnify, defend and hold the City of Chester and its employees, officers, agents and representatives harmless from any claim, act or proceeding related to or based upon Applicant's entrance, presence, and/or use of the property. Applicant agrees to release, waive and forever discharge the City, its employees, officers, agents and representatives from any and all manner of claims, actions or causes of action, suits, demands whatsoever, in law or in equity, which it may have against the City, its employees, officers, agents and representatives, in and/or on the property, or in any way connected to or arising from its presence and/or activities at the property.
- Applicant agrees to provide full restitution to the Department of Public Property & Recreation for any damages, thefts, losses or costs to the City that may occur during the permitted activity including, but not limited to, restitution for damage to any property borrowed from the City. A monetary security deposit may be required at the discretion of Public Property & Recreation Management.
- Public Property & Recreation is not responsible for anything left or stored on facility grounds by Permit-holder.
- Granting of this permit is not a guarantee that the same facilities will be available in the future.

Rules and Regulations for Permit-holders (please initial next to every item)

_____ Permit-holders are required to KEEP PERMIT WITH THEM AT ALL TIMES DURING FIELD USE.

_____ Permit fees are non-refundable and permits are non-transferable (to future dates or other user groups). Cancellations must be reported promptly. Failure to use the field or report cancellations will result in revocation of the permit.

_____ Permit-holder must leave property -- ON A DAILY BASIS -- in the same degree of cleanliness and orderliness as found. Permit-holder shall be responsible for enforcement of this requirement on its guests and/or invitees.

_____ Team will not use fields in wet or muddy conditions. Doing so will forfeit the remainder of the permit. Fields should be used in safe conditions only. Inspect fields before using and do not use the fields if an unsafe condition exists.

_____ LOUD, VULGAR, CONFRONTATIONAL LANGUAGE is not permitted on facility grounds -- or in its immediate vicinity. Permit-holder is fully responsible for conduct of all spectators, as well as participants, and will be required to provide identifiable adult supervision/security upon request by Public Property & Recreation personnel.

_____ Amplified music and/or sound is prohibited.

_____ Alcoholic beverages are prohibited in all areas of Public Property & Recreation facilities and grounds.

_____ No vehicles or heavy equipment permitted on grassy areas.

_____ NO SALES OF ANY KIND ARE PERMITTED. This includes ALL food and beverages. Applicant, if engaged in fundraising, shall provide a Financial Report if requested within ten (10) working days of the conclusion of the activity.

_____ Smoking is prohibited in all indoor and outdoor areas of City Public Property, including buildings, playgrounds, skating rinks, fields, courts, pools, picnic areas, walking areas and parking lots.

VIOLATION OF ANY OF THE ABOVE WILL RESULT IN REVOCATION OF THIS PERMIT AND REFUSAL OF FUTURE PERMITS. VIOLATIONS MAY RESULT IN ADDITIONAL SANCTIONS AND DISCIPLINARY ACTION, INCLUDING WARNINGS, LEGAL ACTIONS AND/OR MONETARY PENALTIES.

Applicant Signature: _____ Date: _____

