

**A G E N D A**  
July 25, 2022  
Deliberative Meeting

**Resolutions**

1. Authorize approval for the installation of handicap parking zones;
2. Authorize approval to ratify the appointment of Patrol Officers;
3. Authorize approval for the appointment of the HR Generalist position;
4. Authorize approval for the appointment of the HR Assistant position;
5. Authorize approval for the appointment of the part-time Secretary position;
6. Authorize approval for the appointment of the Chief Operating Officer position;
7. Authorize approval for the advertisement of bids;
8. Authorize approval for the submission of the Multimodal Transportation Fund Grant;
9. Authorize approval for the transfer of parcels to the Redevelopment Authority of the City of Chester;
10. Authorize approval for an alternative SFSP;
11. Authorize approval of a refund for the overpayment of 2022 Real Estate taxes;
12. Authorize approval of Expenditure List;

**RESOLUTION**

**NO. 123 - 2022**

**WHEREAS**, the following individuals have requested a handicapped parking zone:

1. Ronald Bradley, Jr., 2111 W. 9<sup>th</sup> Street, Chester, PA 19013;
2. Germaine Slowe, 1019 Lincoln Street, Chester, PA 19013;
3. Doris Clark-Smith, 2321 W. 4<sup>th</sup> Street, Chester, PA 19013;
4. Silas Tate, 1917 W. 4<sup>th</sup> Street, Chester, PA 19013;
5. David Hamler, 1132 Highland Ave., Chester, PA 19013;
6. Lucille Turner, 2101 Hyatt Street, Chester, PA 19013;
7. Miguel Massa, 1007 Kerlin Street, Chester, PA 19013;
8. Andrea White, 2920 W. 11<sup>th</sup> Street, Chester, PA 19013;
9. Shirley Myers, 3005 W. 6<sup>th</sup> Street, Chester, PA 19013; and
10. Anthony Sellers, 2607 W. 6<sup>th</sup> Street, Chester, PA 19013

**WHEREAS**, after a thorough investigation by the Department of Public Works, it has been determined the aforementioned individuals have met all of the required criteria and have a need for said handicapped parking zone.

**NOW, THEREFORE, THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:**

That it does hereby authorize the proper City officials to install a handicapped parking zone in the 2100 Block of West 9<sup>th</sup> Street; in the 1000 Block of Lincoln Street; in the 2300 Block of West 4<sup>th</sup> Street; in the 1900 Block of West 4<sup>th</sup> Street; in the 1100 Block of Highland Avenue; in the 2100 Block of Hyatt Street; in the 1000 Block of Kerlin Street; in the 2900 Block of West 11<sup>th</sup> Street; in the 3000 Block of West 6<sup>th</sup> Street; and in the 2600 Block of West 6<sup>th</sup> Street in the City of Chester.

**WE HEREBY CERTIFY** that this Resolution passed Council this 27<sup>th</sup> day of July, A.D. 2022.

\_\_\_\_\_  
MAYOR

Attest: \_\_\_\_\_  
ACTING CITY CLERK

**RESOLUTION**

**NO. 124 - 2022**

**THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:**

That it does hereby ratify the appointment of the following individuals to the position of Patrol Officer, Chester Police Department, Department of Public Affairs, effective July 27, 2022, with a one (1) year probationary period, on a full-time basis, with all benefits applicable thereto, at the salary range provided in the Annual Appropriation Ordinance.

1. Casey Morse;
2. Brandon McMillen;
3. Michael Brodzinski;

**FURTHER**, that said Patrol Officers are required to reside in the City of Chester for the first five (5) years of employment and must submit proof of residency to the Human Resources Department within three (3) months of their date of hire. Thereafter, they may maintain their residence within fifty (50) miles of city hall.

**WE HEREBY CERTIFY** that this Resolution passed Council this 27<sup>th</sup> day of July, A.D. 2022.

\_\_\_\_\_  
MAYOR

Attest: \_\_\_\_\_  
ACTING CITY CLERK

**R E S O L U T I O N**

**NO. 125 - 2022**

**THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:**

That it does hereby ratify the appointment of Anise Miller to the position of Human Resources Generalist, Office of Human Resources, Department of Accounts and Finance, with all benefits applicable thereto, effective July 16, 2022, for 37.5 hours per week, at the salary as provided in the Annual Appropriation Ordinance. Said individual has successfully completed the ninety (90) day probationary period.

**WE HEREBY CERTIFY** that this Resolution passed Council this 27<sup>th</sup> day of July, A.D. 2022.

\_\_\_\_\_  
MAYOR

Attest: \_\_\_\_\_  
ACTING CITY CLERK

**RESOLUTION**

**NO. 126 - 2022**

**THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:**

That it does hereby ratify the transfer of Lisa D. Morse-Rothwell from the position of Interim Human Resources Generalist, Office of Human Resources Department of Accounts and Finance, to the position of Human Resources Assistant, Office of Human Resources, Department of Accounts and Finance, with all benefits applicable, for 37.5 hours per week, effective July 16, 2022, at the salary as provided in the Annual Appropriation Ordinance.

Said individual has successfully completed the sixty (60) day probationary period.

**WE HEREBY CERTIFY** that this Resolution passed Council this 27<sup>th</sup> day of July, A.D. 2022.

\_\_\_\_\_  
MAYOR

Attest: \_\_\_\_\_  
ACTING CITY CLERK

**R E S O L U T I O N**

**NO. 127 - 2022**

**THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:**

That it does hereby appoint Xavier Wynn to the part-time position of Secretary, Department of Accounts and Finance, effective July 16, 2022, for 20 hours per week, at the salary as provided in the Annual Appropriation Ordinance. Said individual has successfully completed the sixty (60) day probationary period.

**WE HEREBY CERTIFY** that this Resolution passed Council this 27<sup>th</sup> day of July, A.D. 2022.

\_\_\_\_\_  
MAYOR

Attest: \_\_\_\_\_  
ACTING CITY CLERK

**R E S O L U T I O N**

**NO. 128 - 2022**

**THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:**

That it does hereby appoint Leonard Lightner to the position of Chief Operating Officer, effective August 15, 2022, for 37.5 hours per week, health insurance beginning October 1, 2022, at the salary of One Hundred Fifty-five Thousand Dollars (\$155,000) per year.

**WE HEREBY CERTIFY** that this Resolution passed Council this 27<sup>th</sup> day of July, A.D. 2022.

\_\_\_\_\_  
MAYOR

Attest: \_\_\_\_\_  
ACTING CITY CLERK

**R E S O L U T I O N**

**NO. 129 - 2022**

**THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:**

That it does hereby authorize the proper City official to prepare the specifications for the advertisement of bids for the following:

1. Memorial Park Pool Upgrades; and
2. Fire Station 82 Roof Replacement

**FURTHER**, that it does hereby authorize the City Clerk to advertise the aforementioned bids.

**WE HEREBY CERTIFY** that this Resolution passed Council this 27<sup>th</sup> day of July, A.D. 2022.

\_\_\_\_\_  
MAYOR

Attest: \_\_\_\_\_  
ACTING CITY CLERK



**R E S O L U T I O N**

**NO. 130 - 2022**

**BE IT REOLVED**, the City of Chester, Delaware County, (Applicant) hereby requests a Multimodal Transportation Fund Grant from the Commonwealth Financing Authority, not to exceed Three Million Dollars (\$3,000,000), to be used for the Chester Waterfront – West 2<sup>nd</sup> Street – Phase II Project.

**BE IT FURTHER RESOLVED**, that the Applicant does hereby designate Thaddeus Kirkland, Mayor, and Candice Newsome, City Clerk, as the officials to execute all documents and agreements between the City of Chester and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Joan Neal, duly qualified Acting City Clerk of the City of Chester, Delaware County, PA, does hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Council of the City of Chester at a regular meeting held on July 27, 2022, and said Resolution has been recorded in the Minutes of the City of Chester and remains in effect as of this date.

**WE HEREBY CERTIFY** that this Resolution passed Council this 27<sup>th</sup> day of July, A.D. 2022.

\_\_\_\_\_  
MAYOR

Attest: \_\_\_\_\_  
ACTING CITY CLERK

**RESOLUTION**

**NO. 131 - 2022**

**WHEREAS**, on September 25, 2014, the Chester-Upland School District transferred ownership of the former Pulaski School site, Folio Nos. 49-11-03144-00, 49-11-00884-01, and 49-11-01965-00 to the City of Chester; and

**WHEREAS**, the City of Chester does not intend to use the site for municipal purposes; and

**WHEREAS**, the City of Chester desires to return the site to productive use.

**NOW, THEREFORE, THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:**

That it does hereby authorize the transfer of the following identified site locations to the Redevelopment Authority of the City of Chester for the development of affordable for-sale housing:

<u>Site Location</u>	<u>Folio Number</u>
0 Harwick Street	49-11-03144-00
0 Grace Street	49-11-00884-01
0 Thurlow Street	49-11-01965-00

**FURTHER**, that it does hereby authorize the proper City officials to execute all documents necessary to complete this transfer.

**WE HEREBY CERTIFY** that this Resolution passed Council this 27<sup>th</sup> day of July, A.D. 2022.

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MAYOR

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ACTING CITY CLERK

**RESOLUTION**

**NO. 132 - 2022**

**WHEREAS**, the City of Chester (City) is a long-time sponsor of the Summer Food Service Program (SFSP), a federally-funded, state administered program, designed to provide free healthy meals and snacks to children and teens in low-income areas; and

**WHEREAS**, the City's six (6) week program is normally held at State approved sites where children can participate in safe activities and receive healthy SFSP meals during a supervised time period; and

**WHEREAS**, the City contracts for meals with a food service management company (vendor) who prepares and delivers said meals; and

**WHEREAS**, the City was notified shortly before the start of the 2022 SFSP that the vendor was going out of business; and

**WHEREAS**, the City has made every possible effort to have a SFSP this year but has not been able to secure a new vendor; and

**WHEREAS**, the City has allocated monies for this purpose and is dedicated to its commitment to the community to feed children in the summer for a specified period of time.

**NOW, THEREFORE, THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:**

That it does hereby authorize the use of no more than Ten Thousand Dollars (\$10,000) from the Public Property and Recreation budget to reimburse eligible Chester based community organizations, permitted to use City parks and property, for meals they provide during selected community events through September 3, 2022, with a One Thousand Dollars (\$1000) reimbursement limit per event.

**WE HEREBY CERTIFY** that this Resolution passed Council this 27<sup>th</sup> day of July, A.D. 2022.

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MAYOR

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ACTING CITY CLERK

**R E S O L U T I O N**

**NO. 133 - 2022**

**THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:**

That it does hereby authorize the Department of Accounts and Finance to refund the stated amount to Corelogic Tax Services, which represents a refund for the overpayment of 2022 Rubbish Taxes, for the following property:

Refund Amount

\$ 735.77

Property Address

223 W. 21<sup>st</sup> Street, Chester, PA 19013

**WE HEREBY CERTIFY** that this Resolution passed Council this 27<sup>th</sup> day of July, A.D. 2022.

\_\_\_\_\_  
MAYOR

Attest: \_\_\_\_\_  
ACTING CITY CLERK

**RESOLUTION**

**NO. 134 - 2022**

**THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:**

That it does approve and order payment of a series of bills and refunds as prepared by the Department of Accounts and Finance and as shown on Expenditure Approval List dated July \_\_\_\_\_, 2022 attached hereto and made a part hereof, subject to approval from the Department of Accounts and Finance.

**WE HEREBY CERTIFY** that this Resolution passed Council this 27<sup>th</sup> day of July, A.D. 2022.

\_\_\_\_\_  
MAYOR

Attest: \_\_\_\_\_  
ACTING CITY CLERK