

A G E N D A
May 23, 2022
Deliberative Meeting

Resolutions

1. Authorize approval for the installation of handicap parking zones;
2. Authorize approval for the appointment to the position of Human Resources Assistant;
3. Authorize approval for the appointment to the position of Human Resources Generalist;
4. Authorize approval for the appointment to the position of part-time Secretary;
5. Authorize approval for the appointment to the position of Administrative Assistant;
6. Authorize approval for the appointment to the position of Laborer;
7. Authorize approval for the reverse subdivision of the Dwight City Group properties;
8. Authorize approval to enter into a Cooperation Agreement with CEDA;
9. Authorize approval for the temporary closure of the 500 Block of Avenue of the States;
10. Authorize approval for the engagement of Protiviti Government Services, Inc.;
11. Authorize approval for the refund of fire escrow funds;
12. Authorize approval of Expenditure List;

RESOLUTION

NO. 87 - 2022

WHEREAS, the following individuals have requested a handicapped parking zone:

1. Rossie Cannady, 912 Butler Street, Chester, PA 19013;
2. Antoine Davis, 611 Highland Avenue, Chester, PA 19013; and
3. Jose Ortiz, 2007 W. 9th Street, Chester, PA 19013

WHEREAS, after a thorough investigation by the Department of Public Works, it has been determined the aforementioned individuals have met all of the required criteria and have a need for said handicapped parking zone.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:

That it does hereby authorize the proper City officials to install a handicapped parking zone in the 900 Block of Butler Street; in the 600 Block of Highland Avenue; and in the 2000 Block of W. 9th Street in the City of Chester.

WE HEREBY CERTIFY that this Resolution passed Council this 25th day of May, A.D. 2022.

MAYOR

Attest: _____
CITY CLERK

RESOLUTION

NO. 88 - 2022

THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:

That it does hereby ratify the transfer of Lisa D. Morse-Rothwell from the position of Interim Human Resources Generalist, Office of Human Resources Department of Accounts and Finance, to the position of Human Resources Assistant, Office of Human Resources, Department of Accounts and Finance, with a sixty (60) day probationary period, with all benefits applicable, not to exceed 37.5 hours per week, effective May 16, 2022, at the salary as provided in the Annual Appropriation Ordinance.

WE HEREBY CERTIFY that this Resolution passed Council this 25th day of May, A.D. 2022.

MAYOR

Attest: _____
CITY CLERK

RESOLUTION

NO. 89 - 2022

THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:

That it does hereby ratify the appointment of Anise Miller to the position of Interim Human Resources Generalist, Office of Human Resources, Department of Accounts and Finance, with a ninety (90) day probationary period, effective May 16, 2022, not to exceed 37.5 hours per week, with no benefits, at the salary as provided in the Annual Appropriation Ordinance.

WE HEREBY CERTIFY that this Resolution passed Council this 25th day of May, A.D. 2022.

MAYOR

Attest: _____
CITY CLERK

R E S O L U T I O N

NO. 90 - 2022

THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:

That it does hereby appoint Xavier Wynn to the part-time position of Secretary, Department of Accounts and Finance, not to exceed 20 hours per week, with no benefits, effective May 16, 2022, with a sixty (60) day probationary period, at the salary as provided in the Annual Appropriation Ordinance.

WE HEREBY CERTIFY that this Resolution passed Council this 25th day of May, A.D. 2022.

MAYOR

Attest: _____
CITY CLERK

R E S O L U T I O N

NO. 91 - 2022

THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:

That it does hereby appoint Stephanie Hall to the position of Administrative Assistant, Department of Accounts and Finance, not to exceed 37.5 hours per week, with no benefits, effective June 6, 2022, with a sixty (60) day probationary period, at the salary as provided in the Annual Appropriation Ordinance.

WE HEREBY CERTIFY that this Resolution passed Council this 25th day of May, A.D. 2022.

MAYOR

Attest: _____
CITY CLERK

RESOLUTION

NO. 92 - 2022

THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:

That it does hereby ratify the appointment of John Robertson, to the position of Laborer, Department of Public Works, effective May 9, 2022, for 40 hours per week, or until such time as the employee he is replacing on leave returns to work, with no benefits, at the rate as provided in the Annual Appropriation Ordinance, pursuant to the Agreement between the City of Chester and Teamsters Local 107.

WE HEREBY CERTIFY that this Resolution passed Council this 25th day of May, A.D. 2022.

MAYOR

Attest: _____
CITY CLERK

RESOLUTION

NO. 93 - 2022

THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:

That in accordance with recommendations of the Chester City Planning Commission dated December 8, 2021 and reviewed by the Delaware County Planning Commission on December 16, 2021, it does hereby grant final approval to Dwight City Group to reverse subdivide 12 (twelve) lots into 1 (one) at 601-605 Welsh St and 104-130 E. 6th St. and construct a 140 unit multi family dwelling with 10,787 sq. ft. of ground level commercial space, as shown on a plan prepared by Ruggiero Plante Land Design, LLC., 5900 Ridge Ave., Philadelphia, PA 19128, dated October 29, 2021.

WE HEREBY CERTIFY that this Resolution passed Council this 25th day of May A.D. 2022.

MAYOR

Attest: _____
CITY CLERK

**RESOLUTION
NO. 94 - 2022**

WHEREAS, Federal Regulations require a written agreement between the City of Chester and the Chester Economic Development Authority regarding the rights and responsibilities of the parties in the execution of the Community Development Block Grant (CDBG) Program, the Home Investment Partnerships (HOME) Program, and other related programs; and

WHEREAS, a Cooperation Agreement by and between the City of Chester and the Chester Economic Development Authority for the period July 1, 2022, through June 30, 2023, has been prepared and is attached hereto, which sets forth the responsibilities and obligations of the parties in accordance with Federal Regulations; and

WHEREAS, this matter has been reviewed and considered.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:

1. That the Cooperation Agreement by and between the City of Chester and the Chester Economic Development Authority attached hereto is hereby approved.
2. That Appendix I to the Cooperation Agreement, attached and made a part of such Agreement, reflects the Community Development Block Grant (CDBG) Program, the CDBG-CV Program, and HOME Program Projects previously approved by City Council.
3. That the Mayor and/or his designee is hereby authorized to execute the Agreement and to take such steps as may be necessary to implement the intent of this Resolution.
4. That this Cooperation Agreement supersedes any and all Cooperation Agreements previously approved.

WE HEREBY CERTIFY that this Resolution passed Council this 25th day of May, A.D. 2022.

MAYOR

Attest: _____

CITY CLERK

AGREEMENT

THIS AGREEMENT, made and entered into this ____ day of _____, 2022, by and between the City of Chester, hereinafter referred to as “CITY”, of the one part, and the Chester Economic Development Authority, hereinafter referred to as “CEDA”, of the other part.

WITNESSETH:

WHEREAS, the CITY has been designated as the grantee of funds from the United States government through the Department of Housing and Urban Development (HUD); and

WHEREAS, the CITY desires and intends to delegate authority to CEDA as the CITY’s Agent and Subrecipient in the proper disbursement and utilization of funds allocated to the CITY from HUD pursuant to various grants and programs, all of which is permissible and in accordance with the Code of Federal Regulations (CFR); and

WHEREAS, the CITY has been or may be designated to administer funding and programs as the Grantee of funds from the Commonwealth of Pennsylvania, other **federal**, public, or private sources or foundations; and

WHEREAS, CEDA, as a Municipal Authority duly organized by the CITY under the laws of the Commonwealth of Pennsylvania, has agreed to assist the CITY in the proper utilization and expenditure of funds received as aforesaid by the CITY and disbursed to CEDA as the Subrecipient;

NOW THEREFORE, intending to be legally bound hereby, the parties hereto promise, covenant and agree with each other as follows:

1. Designation of CEDA to act as Agent, Subrecipient, Grantee
 - a. The CITY hereby designates CEDA as its Agent and Subrecipient to carry out and administer the Department of Housing and Urban Development Community Development Block Grant (CDBG) Program, the CDBG-CV Program, the HOME Program, and the HOME-ARP Program.
 - b. The CITY hereby designates CEDA to apply for and act as Grantee, with all associated Grantee responsibilities, in connection with the following:
 - (1) Department of Transportation – Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Program. Manage transportation projects and those located in the City’s public right-of-way in conjunction with the City Engineer.
 - (2) PennDOT – Transportation Alternatives Set-Aside (TASA) Grant Program.

- (3) Pa. Department of Community and Economic Development (DCED) – Local Share Account (LSA) Grant Program.
- (4) Pa. DCED Greenways, Trails and Recreation Program (GTRP) Grant Program.
- (5) Pa. Department of Conservation and Natural Resources – Community Conservation Partnerships Program (C2P2) Grant Program.
- (6) Pa. Department of Environmental Protection – Coastal Zone Management (CZM) Grant Program.
- (7) Pa. Commonwealth Financing Authority – Multimodal Transportation Fund Grant Program.
- (8) Delaware Valley Regional Planning Commission – Regional Trails Program.
- (9) Such other programs as may from time to time be authorized by Chester City Council. These programs will include, but not be limited to, housing, community development, economic development, parks, recreation and transportation projects, as well as planning initiatives.

Any required follow-up maintenance on completed projects shall, if applicable, be the responsibility of the City.

2. Scope of Services

- a. Program Administration. CEDA staff shall provide management and oversight, technical assistance, and operational support for CDBG, CDBG-CV, HOME, HOME-ARP, and other grant-related activities, including oversight of for-profit and non-profit Subrecipients and activities related to such other programs being administered by CEDA.
 - i. Administer, maintain and manage all grant, loan and mortgage accounts and collect all outstanding collectible amounts due on said accounts for all current and past grants or loans made with CDBG, HOME, UDAG, Enterprise Zone, BID, or other loan funds.
 - ii. Staff costs and associated costs related to the planning and administration of the CDBG and CDBG-CV Programs shall not exceed twenty percent (20%) of the total amount of the 2022-2023 CDBG Program and CDBG-CV Program awards plus program income.
 - iii. Staff costs and associated costs related to the administrations of the HOME and HOME-ARP Programs shall not exceed ten percent (10%) of the total amount of the 2022-2023 HOME Program and HOME-ARP Program awards.

- iv. Staff costs and associated costs unrelated to CDBG or HOME Programs shall be charged to other available funding sources based on CEDA's adopted budget and/or funding restrictions.
 - v. If allowed by a grant funding source (i.e. DCNR, etc.), an administrative budget line item shall be included, and staff costs and associated grant-related costs shall be charged to such grant.
- b. Program Implementation. Provide management and oversight to assure implementation of CDBG and HOME programs and activities approved by the CITY and identified in Appendix I as they may be amended by the CITY.
3. Acceptance of Responsibility. CEDA hereby accepts responsibility for administering the foregoing programs and funds disbursed pursuant to such programs in a manner consistent with the standards which may be lawfully imposed or required as a condition of providing the funds hereinafter referred to as set forth in 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, and as set forth below:
- CEDA shall carry out activities in compliance with all Federal laws and regulations set forth in Subpart K (24 CFR 570.600-613 with the exception of 24 CFR 570.604).
 - CEDA will comply with the Copeland "Anti-Kickback" Act (18 U.S.C. 874) supplemented in Department of Labor Regulations (29 CFR Part 3), where applicable.
 - CEDA will comply with applicable reporting requirements contained in 24 CFR 570.506.
 - CEDA will provide access by federal or state agencies or any of their duly authorized representatives to any books, documents, papers, and records of CEDA which are directly pertinent to the specific contract for the purpose of making audit examination, excerpts and transcriptions.
4. Conditions for Religious Organizations. Any use of CDBG funds administered by CEDA shall be governed by the applicable regulations at 24 CFR 570.200(j) dealing with constitutional prohibitions. Where applicable, the conditions prescribed by HUD for the use of CDBG funds by religious organizations shall be included in the agreement with that Subrecipient.

5. Payment. The CITY hereby authorizes CEDA to draw down CDBG, CDBG-CV, HOME, and HOME-ARP funds through HUD's Integrated Disbursement and Information System (IDIS). All CDBG and HOME funds drawn down through IDIS shall be expended only for those programs and activities approved by the CITY as part of the CDBG/HOME Action Plan adopted or amended by Chester City Council. CEDA shall not, without a resolution of Chester City Council, entertain or otherwise consider or cause to be implemented any amendment to the Consolidated Plan or the Action Plan. Any ESG funds received shall be expended only for those projects identified in ESG Grant Agreements approved or amended by Chester City Council.
6. Monitoring. The following monitoring procedures will be implemented and utilized:
 - a. The CITY will monitor the performance of CEDA to ensure compliance by CEDA with the statutory and regulatory requirements of the above-described programs. Any failure by CEDA to comply with the goals and performance standards imposed by the CITY will constitute non-compliance with this Agreement. If no action is taken by CEDA to correct substandard performance within a reasonable period of time, after being notified in writing by the CITY, this Agreement may be suspended or terminated.
 - b. The CITY Compliance Monitor will prepare a monitoring strategy or procedure, a copy of which will be provided to CEDA. The appropriate level of activity monitoring will be determined on an activity-by-activity basis. Priorities for monitoring will be established to assure that those activities which represent the greatest vulnerability for potential problems will receive adequate corrective attention.
 - c. The CITY Compliance Monitor will promptly notify the Executive Director of CEDA of the results of monitoring reviews conducted by the Monitor and any findings which may require corrective action.
7. Performance Reports.
 - a. CEDA shall provide to the CITY monthly progress reports on its activities including status reports in connection with the CDBG, CDBG-CV, HOME, and HOME-ARP Programs. These reports shall provide written information regarding all expenditures, project activities, and clients served through the CDBG, CDBG-CV, HOME, and HOME-ARP Programs and will reflect the information provided to HUD through the IDIS system.

- b. CEDA shall submit its performance reports in a timely manner. CEDA will prepare the Consolidated Annual Performance and Evaluation Report (CAPER) to be submitted to HUD within ninety (90) days after the completion of the program year. All reports completed by CEDA for the CDBG, CDBG-CV, HOME, and HOME-ARP Programs will be prepared and submitted in a manner required as set forth in the code of Federal Regulations. (24 CFR Part 570.507 and 24 CFR Part 91.520).
 - c. CEDA will respond to the CITY with a written response within forty-five (45) days of the receipt of a request for information or clarification for any aspect of the CDBG, CDBG-CV, HOME, or HOME-ARP programs from the CITY.
8. Program Income. CEDA agrees to provide the CITY on an annual basis with a financial report detailing the amount of program income generated from funds under control of CEDA. Program income shall be expended for eligible activities before additional program funds are disbursed to CEDA. Any program income on hand or received after the expiration of the Agreement shall be applied to program activities in the subsequent program year if this Agreement is renewed or shall be paid and turned over to the CITY by CEDA upon request by the CITY if this Agreement is not renewed. It is further agreed that CEDA shall comply in all respects with the requirements relating to program income as may be found in the Code of Federal Regulations.
9. CEDA's Records. CEDA will maintain all records and reports as required by 24 CFR 570.506, including but not limited to the following:
- a. Accounting records which provide accurate, current and complete disclosure regarding all financial transactions pertaining to grant and subgrant awards, indicating authorizations, obligations, unobligated balances, assets, liabilities, expenditures and program income.
 - b. Effective internal and external control and accountability for all grant and subgrant cash, real and personal property, and other assets.
 - c. Budget control which compares actual expenditures to budgeted amounts for each grant and subgrant.
 - d. Compliance with the requirements and standards of 2 CFR Part 200, uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

- e. Written records demonstrating that each CDBG activity funded complies with one or more of the following national objectives:
 - (1) Activities benefiting low to moderate income persons.
 - (2) Activities which aid in the prevention or elimination of slums or blight.
 - (3) Activities having a particular urgency because of conditions which pose a serious and immediate threat to the health and welfare of the community.
 - f. Written records demonstrating that each activity is eligible for CDBG funding under 570.201-206.
 - g. Written records as required under the Fair Housing and Equal Opportunity regulations contained in 24 CFR Part 8.
 - h. Performance records which are maintained in a manner which will allow for the complete and accurate preparation of any and all HUD required reports.
10. Reversion of Assets. Upon the termination of this agreement, all activities and programs shall cease. All program income, all accounts receivable, and all other funds under the control of CEDA where CEDA is acting as the administrative agent of the CITY as well as all property and assets of CEDA shall immediately, without further action, revert to the CITY and shall be turned over to the CITY within thirty (30) days of termination of this agreement. All expenditures during the aforesaid thirty (30) day period must be with the prior express written approval of the Chester City Council whether said expenditures are pursuant to the administrative line item budget or contractual obligations of CEDA.

In the event that Real Property is acquired or improved by CEDA in whole or in part with CDBG funds in excess of \$25,000, the property will either be:

- 1. used to meet one of the National Objectives in 570.208 (formerly 570.901) until five years after expiration of this agreement, or
- 2. disposed of in a manner that results in the CITY being reimbursed in the amount of the then current fair market value of the property less any portion of the value attributable to expenditures of non CDBG funds for acquisition of, or improvement to, the property, unless the CITY shall authorize a sale or transfer of real estate at less than the current fair market value.

11. Travel. CEDA shall obtain approval from the CITY before any CEDA staff may take extended (defined as more than three (3) working days) federally-funded business trips outside the general metropolitan region. The boundaries of the general metropolitan region shall be determined by the CITY. The travel policy shall be consistent with approved federal regulatory guidelines. CEDA agrees to document to the extent practical all travel and expenditures incurred as it relates to the administration of the various grants. Failure to comply can lead to a financial monetary finding payable to the CITY by the individual affected staff of CEDA, with no recourse.
12. Professional Service Contracts. CEDA may engage the services of professionals and consultants on an as-needed basis only. The advertisement and procurement of all professional services shall comply materially with the standard 24 CFR 85.36.
13. Indemnification. CEDA shall agree to indemnify and hold harmless the CITY, its Officers, Agents and Employees against any and all liability, claims attributable to any and all activities funded under this agreement, bodily injury, sickness, disease or death or to damage or destruction of property resulting from or in any manner arising out of or in connection with the performance of work under this agreement.

In addition, CEDA shall furnish the CITY a Certificate of Insurance evidencing coverage under the Worker's Compensation Act and liability protection against claims for bodily injury, death or property damage in the amount of \$1,000,000 for bodily injury each occurrence and \$1,000,000 for property damage each occurrence. In addition, CEDA shall give the CITY thirty (30) days written notice of its decision to amend, cancel or terminate the insurance coverage. The cost of this policy is to be incurred by CEDA.

14. Term of Agreement. This agreement shall remain in effect from July 1, 2022, until June 30, 2023.
15. Suspension and Termination. In accordance with 24 CFR Part 85.43 suspension or termination may occur if CEDA materially fails to comply with any term of the award.

Notwithstanding the provisions contained in paragraph 14 of this agreement, either party may terminate this agreement for convenience with ninety (90) days' written notice to the other party. The parties hereby agree that a resolution of Chester City Council terminating this agreement shall constitute written notice to CEDA.

16. Applicability to Budget Amendments. CDBG Action Plan Amendments, HOME Action Plan Amendments and other CDBG program funding reallocations or UDAG funding allocations processed in accordance with

HUD regulations and approved by the CITY will automatically become part of this agreement.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed the day and year above written.

CITY OF CHESTER

By: _____

Attest: _____

CHESTER ECONOMIC DEVELOPMENT AUTHORITY

By: _____

Attest: _____

APPENDIX I
FY 2022 CDBG, CDBG-CV, AND HOME PROGRAMS LIST OF ACTIVITIES

A. Community Development Block Grant Programs and Activities

Public Facilities and Infrastructure Improvements

1. Reconstruction/Repair of Infrastructure at various locations in low and moderate-income areas. Work may include streets, storm sewers, treewells/trees, curbs, ADA curb cuts, sidewalks, lighting, and signs. Estimated completion date is June 30, 2023.

 Location: Low/moderate income primarily residential areas
 Funding: \$138,077.60 in F.Y. 2022 funds plus balance of prior year unliquidated funds.
2. Fire Department Specialized Equipment and Vehicles. Estimated completion date is June 30, 2023.

 Location: 320 E. 14th Street
 Funding: \$100,000 in F.Y. 2022 funds plus balance of prior year unliquidated funds.
3. Fire Department – Truck Payment 2 of 7. Estimated completion date is June 30, 2023.

 Location: 320 E. 14th Street
 Funding: \$105,127.00 in F.Y. 2022 funds.
4. Memorial to First Responders. Estimated completion date is June 30, 2023.

 Location: Barry Bridge Park
 Funding: \$10,000 in prior year funds.
5. Parks and Recreation Facilities. Continuation of improvements in various City Parks. Estimated completion date is June 30, 2023.

 Location: City-wide
 Funding: \$150,000 in F.Y. 2022 funds plus balance of prior year unliquidated funds.
6. Continuation of Chester Creek Trail in Crozer Park. Estimated completion date is June 30, 2023.

 Location: Along Chester Creek, Eyre Park to Crozer Park.
 Funding: \$150,000.00 in prior year unliquidated funds.
7. Rehabilitation of Fire Station 2. Estimated completion date is June 30, 2023.

 Location: 320 E. 14th Street
 Funding: \$100,000.00 in F.Y. 2022 funds.
8. Rehabilitation of Chester Fine Arts Center East Community Center. Estimated completion date is June 30, 2023.

 Location: 17 E. 7th Street

Funding: \$40,000.00 in F.Y. 2022 funds.

Demolition

1. Demolition of vacant, open, and abandoned structures in low and moderate-income areas of the City, which present a health and safety hazard to neighborhood residents. Estimated completion date is June 30, 2023.

Location: Low/moderate income areas
Funding: Balance of prior year unliquidated funds.

Public Service Activities

1. The Salvation Army – Homeless services programs, including shelter and case management.

Location: 151 W. 15th Street. City-wide target area.
Funding: \$10,000 in FY 2022 funds.
2. CCIP Mortgage Counseling –Pre-purchase counseling for low and moderate income families participating in the City’s Homebuyer Assistance Program.

Location: 23 E. 5th Street. City-wide target area.
Funding: \$20,000 in FY 2022 funds.
3. Domestic Abuse Project of Delaware County, Inc. –Legal advocacy, counseling, protection order assistance, court accompaniment and other related services to victims of domestic violence.

Location: 160 E. 7th Street. City-wide target area.
Funding: \$20,000 in FY 2022 funds.
4. Senior Community Services –Continuation and expansion of programs to serve the elderly residents of the City.

Location: 721 Hayes Street. City-wide target area.
Funding: \$20,000 in FY 2022 funds.
5. Wesley House Community Corporation, Inc. - Operating expenses for the Wesley House Homeless Shelter, which provides emergency housing, case management and other supportive services to homeless persons.

Location: 701 Madison Street. City-wide target area.
Funding: \$40,000 in FY 2022 funds.
6. Boys & Girls Club of Chester - Operating expenses for after-school programs.

Location: 201 E. 7th Street. City-wide target area.
Funding: \$10,000 in FY 2022 funds.
7. Making A Change Group – Connected Vision Program. Management services.

Location: 419 Edgmont Ave, Suite F.
 Funding: \$25,000 in F.Y. 2021 funds.

8. Entrepreneur Works of Delaware County – Microenterprise Technical Assistance

Location: 419 Avenue of the States
 Funding: \$10,000 in F.Y. 2022 funds.

CEDA will provide oversight for public service activities and will charge the costs of such oversight to the general administrative line item. Separate Subrecipient Agreements with CEDA will be executed by the non-profit groups. Time of completion for all public service activities is June 30, 2023.

Contingencies

\$56,129.00 in F.Y. 2022 funds plus unprogrammed prior year funds will be used to fund cost overruns in other eligible CDBG activities. Should a new activity be approved, an Amendment to the F.Y. 2022 Action Plan will be processed.

Section 108 Loan Repayment

CEDA will process Principal Repayment and interest payments in connection with the Section 108 loan made to the CRA/ City for the expansion of Barry Bridge Park, a waterfront park located along the Delaware River from just east of Reaney Street to just east of Flower Street. The Park is available to residents on a City-wide basis.

Location: N/A
 Funding: \$182,744.00 (\$175,000 principal plus interest) in FY 2022 funds.

Administration/Planning

A maximum of \$253,019.40 in F.Y. 2022 funds will be used for administration and planning activities in connection with the management and oversight of the CDBG Program.

B. HOME PROGRAM

1. Homebuyer Assistance Program. The provision of loans to low and moderate income first-time homebuyers to assist with down payments and settlement expenses for the purchase of a home in the City. The program will provide 50% of the downpayment, to a maximum of \$5,000 and a maximum of \$5,000 in closing costs as a zero percent interest loan. Estimated completion date is June 30, 2023.

Location: City-wide
 Funding: Balance of prior year unliquidated funds.

2. Single Family Affordable Housing Initiative. Acquisition, construction, or rehabilitation of properties for single-family homeownership or rental housing.

Location: City-wide
 Funding: \$260,357.30 in FY 2022 funds plus balance of prior year unliquidated funds.

3. West End Affordable Housing Initiative – Acquisition and construction of properties for single-family homeownership
 Location: To be determined
 Funding: \$400,000.00 in prior year unliquidated funds.
4. Chester Community Improvement Project – Reasonable and necessary costs for the operation of CCIP, a certified Community Housing Development Organization (CHDO). Completion date is June 30, 2023.
 Location: 23 E. 5th Street
 Funding: \$18,596.95 in FY 2021 funds.
5. Chester Community Improvement Project – Acquisition/Rehab/Resale of property for sale to low/moderate income homebuyer.
 Location: To be determined
 Funding: \$115,000.00 in prior year funds.
6. Chester Community Improvement Project Affordable Housing Initiative – CHDO Set-Aside for Affordable Housing Development.
 Location: To be determined
 Funding: \$55,790.85 in F.Y. 2022 funds plus balance in prior year funds.
7. Silvercare Affordable Housing – Rehabilitation of east wing of the north building of the former Community Hospital for the creation of 44 on-bedroom units and 5 two-bedroom units of affordable independent senior rental housing.
 Location: 2600 W, 9th Street
 Funding: \$100,000 in prior year funds.
8. Smoove Investments, LLC – Rehabilitation of 1112 Kerlin Street, a single family house, for sale to a low/moderate income homebuyer.
 Location: 1112 Kerlin Street
 Funding: \$70,000.00 in prior year HOME funds.

Administration/Planning

A maximum of \$37,193.90 in F.Y. 2022 funds will be used for administration and planning in connection with the management and oversight of HOME activities.

C. CDBG-CV FUNDING

An Action Plan Amendment will be completed to allocate the balance of CDBG-CV funding remaining at June 30, 2022.

R E S O L U T I O N

NO. 95 - 2022

THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:

That it does hereby authorize the temporary closure of the 500 Block of Avenue of the States, to allow for outdoor dining and retail, in an effort to increase foot traffic to the City of Chester Downtown area, on the following four (4) separate occasions:

July 8, 2022;

July 22, 2022;

August 12, 2022; and

August 26, 2022

FURTHER, it does hereby direct the proper City official to notify all public transportation of the temporary closures.

WE HEREBY CERTIFY that this Resolution passed Council this 25th day of May, A.D. 2022.

MAYOR

Attest: _____

CITY CLERK

R E S O L U T I O N

NO. 96 -2022

THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:

That it does hereby engage the services of Protiviti Government Services, Inc., to provide temporary assistance with audit readiness support and additional accounting resource support in an effort to bring the City current on its annual financial reporting obligations, beginning June 1, 2022 and ending September 30, 2022.

FURTHER, that it does hereby authorize the proper City official to execute any documents necessary for the engagement of services for and on behalf of the City.

WE HEREBY CERTIFY that this Resolution passed Council this 25th day of May, A.D. 2022.

MAYOR

Attest: _____
CITY CLERK

RESOLUTION

NO. 97 - 2022

WHEREAS, the City of Chester received fire escrow monies for the property listed below; and

WHEREAS, Article 1509.02(d) provides for the return of funds after all necessary repairs, removal or securing of the property has been completed and approved by the proper City official.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:

That it does hereby authorize the Department of Accounts and Finance to issue payment to Marvin Barksdale, for the property located at 520 E. 10th Street, Chester, PA 19013, in the amount of Six Thousand Six Hundred Two Dollars and Twenty-two Cents (\$6,602.22), which represents a refund of fire escrow funds.

WE HEREBY CERTIFY that this Resolution passed Council this 25th day of May, A.D. 2022.

MAYOR

Attest: _____
CITY CLERK

RESOLUTION

NO. 98 - 2022

THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:

That it does approve and order payment of a series of bills and refunds as prepared by the Department of Accounts and Finance and as shown on Expenditure Approval List dated May 20, 2022 attached hereto and made a part hereof, subject to approval from the Department of Accounts and Finance.

WE HEREBY CERTIFY that this Resolution passed Council this 25th day of May, A.D. 2022.

MAYOR

Attest: _____
CITY CLERK