

A G E N D A
February 7, 2022
Deliberative Meeting

Resolutions

1. Authorize approval of installation of handicap parking zone;
2. Authorize approval to amend Resolution No. 5-2022;
3. Authorize approval to ratify appointment of Building Compliance Monitor;
4. Authorize approval of Employee Handbook;
5. Authorize approval to advertise Notice of Public Hearing;
6. Authorize approval to amend Resolution 225-2021;
7. Authorize approval to submit an application to DCNR;
8. Authorize approval of street opening permit at E. 5th from Madison to Crosby;
9. Authorize approval of street opening permit at E. 16th from Melrose to Ridley Ave.;
10. Authorize approval of ACT 537 Plan update;
11. Authorize approval of Expenditure List;

Ordinance

1. First Reading – Bill No. 1, Amend Article 1327 entitled Allowed Uses In Primarily Non-Residential Zoning Districts

RESOLUTION

NO. 13-2022

WHEREAS, the following individual has requested a handicapped parking zone:

1. Katie L. Wilson, 820 W. 11th Street, Chester, PA 19013; and

WHEREAS, after a thorough investigation by the Department of Public Works, it has been determined the aforementioned individual has met all of the required criteria and have a need for said handicapped parking zone.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:

That it does hereby authorize the proper City officials to install a handicapped parking zone in the 800 Block of W. 11th Street in the City of Chester.

WE HEREBY CERTIFY that this Resolution passed Council this Ninth day of February, A.D. 2022.

MAYOR

Attest: _____
ACTING CITY CLERK

RESOLUTION

NO. 14 - 2022

THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:

That it does hereby amend resolution No. 5-2022 to read as follows:

That it does hereby appoint the following individuals to the position of Police Cadets, Chester Police Department, Department of Public Affairs, effective January 3, 2022, at an hourly rate of \$15.00 per hour, on a per diem basis, not to exceed 8 hours per day, 5 days per week, without benefits:

1. Amanda Wilson; and
2. Ryan Shomo

FURTHER, said Police Cadets shall attend the Delaware County Community College Police Academy and receive the required police certification.

WE HEREBY CERTIFY that this Resolution passed Council this Ninth day of February, A.D. 2022.

MAYOR

Attest: _____
ACTING CITY CLERK

R E S O L U T I O N

NO. 15 - 2022

THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:

That it does hereby ratify the appointment of Sheri Knight to the position of Building Compliance Monitor, Department of Public Affairs, for 37.5 hours per week, no benefits, effective January 31, 2022, with a sixty (60) day probationary period, at the salary as provided in the Annual Appropriation Ordinance.

WE HEREBY CERTIFY that this Resolution passed Council this Ninth day of February, A.D. 2022.

MAYOR

Attest: _____
ACTING CITY CLERK

RESOLUTION

NO. 16 - 2022

WHEREAS, the City of Chester desires to adopt an Employee Handbook for City employees; and

WHEREAS, the Employee Handbook is intended to provide employees with a guidance and information regarding policies and procedures of the City.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:

That it does hereby adopt the City of Chester Employee Handbook for all City employees.

FURTHER, this policy will take effect immediately upon the passage of this Resolution.

WE HEREBY CERTIFY that this Resolution passed Council this Ninth day of February, A.D. 2022.

MAYOR

Attest: _____
ACTING CITY CLERK

R E S O L U T I O N

NO. 17 - 2022

THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:

That it does hereby authorize the proper City official to prepare a Notice to be advertised for a Public Hearing to be held for the proposed amendment to Article 1327, entitled "Allowed Uses In Primarily Non-residential Zoning Districts".

FURTHER, that it does hereby authorize the City Clerk to advertise for the aforementioned Notice.

WE HEREBY CERTIFY that this Resolution passed Council this Ninth day of February, A.D. 2021.

MAYOR

Attest: _____
ACTING CITY CLERK

R E S O L U T I O N

NO. 18 - 2022

THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:

That it does hereby amend the Resolution passed by Chester City Council on December 22, 2021 to read as follows:

That it does hereby accept the award of a Coastal Zone Grant funded by the Department of Environmental Protection (DEP) and National Oceanic and Atmospheric Administration (NOAA), in the amount of \$60,000, to be used for engineering services for the design of a multi-use trail on Norris Street as part of the East Coast Greenway.

FURTHER, that it does hereby authorize Mayor Thaddeus Kirkland to execute any necessary documents for said grant.

FURTHER, said grant is contingent upon final approval of the City Solicitor.

WE HEREBY CERTIFY that this Resolution passed Council this Ninth day of February, A.D. 2022.

MAYOR

Attest: _____
ACTING CITY CLERK

RESOLUTION

NO. 19 - 2022

WHEREAS, on March 25, 2020, Chester City Council (“Council”) approved the submission of a grant application to the Department of Conservation and Natural Resources, (“Department”), for the Highland Avenue East Coast Greenway Connector project; and

WHEREAS, at the time of submission Council authorized Nafis Nichols, who, at the time of signing, had the title of Chief Financial Officer, to electronically sign grant documents on behalf of the City of Chester ; and

WHEREAS, on March 24, 2021, Council approved the submission of a grant application to the Department for the “Norris Street East Coast Greenway Connector” and designated Thaddeus Kirkland, who at the time of signing, has a title of Mayor to electronically sign grant documents on behalf of the City of Chester; and

WHEREAS, the City of Chester desires to receive from the Department grants for the purpose of carrying out these projects; and

WHEREAS, the City of Chester has requested, if awarded, that both Department grant projects be combined; and

WHEREAS, the application packages include a document entitled “Terms and Conditions of Grant” and

WHEREAS, the City of Chester understands that the contents of the document entitled “Terms and Conditions of Grant,” including appendices referred to therein, will become the terms and conditions of a Grant Agreement between the City of Chester and the Department if the City of Chester is awarded a grant; and

NOW, THEREFORE, THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:

1. The both grant applications may be electronically signed on behalf of the City of Chester by “Thaddeus Kirkland” who, at the time of signing, has a title of “Mayor” and the email address of “tkirkland@chestercity.com”.
2. If this Official signed the Grant Application Electronic Authorization prior to the passage of this Resolution, this grant of authority applies retroactively to the date of signing.
3. If the City of Chester is awarded a grant, the Grant Application Electronic Authorization, signed by the above Official, will become the City of

Chester/Department's executed signature page for the Grant Agreement, and the City of Chester/Department will be bound by the Grant Agreement.

4. Any amendment to the Grant Agreement may be signed on behalf of the Department by the Official who, at the time of signing of the amendment, has the "TITLE" specified in paragraph 1 and the Department will be bound by the amendment.

WE HEREBY CERTIFY that this Resolution passed Council this Ninth day of February, A.D. 2022

MAYOR

Attest: _____
ACTING CITY CLERK

RESOLUTION

NO. 20 - 2022

THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:

That it does hereby grant permission and authorize the issuance of a road opening permit to PECO for the installation of new gas mains, at the following location within the City of Chester, in accordance with the documents on file in the City Engineer's Office:

1. E. 5th Street from Madison Street to Crosby Street

FURTHER, said permit is contingent upon all work being performed in a manner that is satisfactory to City Council and PECO's compliance with all of the following conditions as outlined by the City Engineer:

1. PECO performs a half mill and overlay on all road openings exceeding 100' or three (3) patches within 100'.
2. PECO provides appropriate traffic control measures to ensure continual operation of City Streets.
3. PECO obtains all required Road Opening Permits from the City as well as a Highway Occupancy Permit from PENNDOT

WE HEREBY CERTIFY that this Resolution passed Council this Ninth day of February, A.D. 2022.

MAYOR

Attest: _____

ACTING CITY CLERK

RESOLUTION

NO. 21 - 2022

THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:

That it does hereby grant permission and authorize the issuance of a road opening permit to PECO at E. 16th Street from Melrose Avenue to Ridley Avenue within the City of Chester, in accordance with the documents on file in the City Engineer's Office, the openings and measurements are as follows:

1. 1.5 foot by 685 foot trench opening in paving;
2. (54) 3 foot by 4 foot openings in paving; and
3. (3) 6 foot by 8 foot openings in paving

FURTHER, said permit is contingent upon all work being performed in a manner that is satisfactory to City Council and PECO's compliance with all of the conditions as outlined by the City Engineer:

WE HEREBY CERTIFY that this Resolution passed Council this Ninth day of February, A.D. 2022.

MAYOR

Attest: _____
ACTING CITY CLERK

RESOLUTION

NO. 22 - 2022

WHEREAS, Section 5 of the Act of January 24, 1966, P.L. 1535, No. 537, known as the “Pennsylvania Sewage Facilities Act”, as amended, and the Rules and Regulations of the Department of Environmental Protection (Department) adopted thereunder, Chapter 71 of Title 25 of the Pennsylvania Code, requires the municipality to adopt an Official Sewage Facilities Plan providing for sewage services adequate to prevent contamination of water and/or environmental health hazards with sewage wastes, and to revise said Plan whenever it is necessary to meet the sewage disposal needs of the municipality, and

WHEREAS, Gannett Fleming, Inc. has prepared an Act 537 Update for the entire DELCORA Service Area. This plan is for the sole purpose of addressing the PA DEP Act 537 requirements for the Eastern Service Area Plan Update.

WHEREAS, the alternative of choice to be implemented is Alternative 2 – Construction of the Deep Tunnel storage and conveyance facility and Upgrades to the Pumping and Treatment Facilities.

WHEREAS, the City finds that the Act 537 Plan Update described above conforms to applicable zoning and subdivision ordinances and to other municipal ordinances and plans, and to a comprehensive program of pollution control and water quality management.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:

That it does hereby adopt and submit to the Department of Environmental Protection for its approval, the above referenced Act 537 Plan Update, as an update of the “Official Plan” of the City of Chester. The City of Chester hereby assures the Department of the complete and timely implementation of the said plan as required by law. (Section 5, Pennsylvania Sewage Facilities Act as amended.)

WE HEREBY CERTIFY that this Resolution passed Council this Ninth day of February, A.D. 2022

MAYOR

Attest: _____
ACTING CITY CLERK

I, Joan Neal, Acting City Clerk, of the City of Chester, does hereby certify that the foregoing is a true and correct copy of the City’s Resolution No 22- 2022, adopted February 9, 2022.

RESOLUTION

NO. 23 - 2022

THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:

That it does approve and order payment of a series of bills and refunds as prepared by the Department of Accounts and Finance and as shown on Expenditure Approval List dated January 28, 2022 attached hereto and made a part hereof, subject to approval from the Department of Accounts and Finance.

WE HEREBY CERTIFY that this Resolution passed Council this Ninth day of February, A.D. 2022.

MAYOR

Attest: _____
ACTING CITY CLERK

BILL NO. 1

1st READING 2/9/2022

PASSED _____

NO. _____, 2022

A N O R D I N A N C E

AN ORDINANCE OF THE CITY OF CHESTER, DELAWARE COUNTY, PENNSYLVANIA, AMENDING ARTICLE 1327 ENTITLED “ALLOWED USES IN PRIMARILY NON-RESIDENTIAL ZONING DISTRICTS” OF THE CODIFIED ORDINANCES OF THE CITY OF CHESTER, 1978, AS SUPPLEMENTED AND AMENDED TO REVISE SUBSECTION 1327.01(c) ENTITLED “INSTITUTIONAL/SEMI-PUBLIC USES” TO CHANGE THE W-1 ZONING DISTRICT FROM PERMITTED BY RIGHT TO NOT PERMITTED AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT THEREWITH.

THE ORDINANCE OF THE CITY OF CHESTER DOES ORDAIN:

SECTION 1. That Subsection 1327.01 (c) entitled “Institutional/Semi-Public Uses” of Article 1327 entitled “ALLOWS USES IN PRIMARILY NON-RESIDENTIAL ZONING DISTRICTS” of the Codified Ordinances of the City of Chester, 1978, as supplemented and amended, which reads as follows:

1327.01(c) INSTITUTIONAL/SEMI-PUBLIC USES (cont.)

ZONING DISTRICT

Place of Worship (see 1347.02)(includes Church)	C-1/R	C-2/R	CBD	U/O	LIC	MIC	HIC	W-1
	P	P	SE	P	P	P	P	P

Be and the same is hereby amended to read as follows:

1327.01(c) INSTITUTIONAL/SEMI-PUBLIC USES (cont.)

ZONING DISTRICT

Place of Worship (see 1347.02)(includes Church)	C-1/R	C-2/R	CBD	U/O	LIC	MIC	HIC	W-1
	P	P	SE	P	P	P	P	N

SECTION 2. That all Ordinances or parts of Ordinances inconsistent with the provisions of this Ordinance are hereby repealed. If any section, part or clause of this Ordinance is declared invalid or unconstitutional by a court of competent jurisdiction, the remainder of this Ordinance shall remain valid and in full force and effect.

WE HEREBY CERTIFY that this Ordinance passed Council this _____ day of _____, A.D. 2022.

MAYOR

Attest: _____
CITY CLERK