

**A G E N D A**  
November 8, 2021  
Deliberative Meeting

**Resolutions**

1. Authorize approval for the installation of handicap parking zones;
2. Authorize approval to ratify appointment in the Department of Public Affairs;
3. Authorize approval for the final approval for 3215 W. 3rd Street;
4. Authorize approval to engage the services of Milligan & Company, LLC;
5. Authorize approval to engage the services of Affion Public;
6. Authorize approval for the issuance of RFP to update the City's 2020 Vision Comprehensive Plan;
7. Authorize approval to enter agreement with Opportunity Space, Inc.;
8. Authorize approval to amend Host Cooperation Agreement with Silvercare Real Estate, LLC;
9. Authorize approval to enter into agreements with Adelpia Gateway;
10. Authorize approval of Expenditure List;

**RESOLUTION**

**NO. 174-2021**

**WHEREAS**, the following individuals have requested a handicapped parking zone:

1. Kenneth Taylor, 31 Worrell Street, Chester, PA 19013;
2. Teresa Butcher, 3415 W. 10<sup>th</sup> Street, Chester, PA 19013; and
3. Wallace Robinson, 329 W. 9<sup>th</sup> Street, Chester, PA 19013;

**WHEREAS**, after a thorough investigation by the Department of Public Works, it has been determined the aforementioned individuals have met all of the required criteria and have a need for said handicapped parking zone.

**NOW, THEREFORE, THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:**

That it does hereby authorize the proper City officials to install a handicapped parking zone in the Unit Block of Worrell Street; in the 3400 Block of West 10<sup>th</sup> Street; and in the 300 Block of West 9th Street in the City of Chester.

**WE HEREBY CERTIFY** that this Resolution passed Council this 10<sup>th</sup> day of November, A.D. 2021.

\_\_\_\_\_  
MAYOR

Attest: \_\_\_\_\_  
CITY CLERK

**R E S O L U T I O N**

**NO 175-2021**

**THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:**

That it does hereby ratify the appointment of Amanda Johnson to the position of Press Secretary/Communications Coordinator, Department of Public Affairs, effective October 29, 2021, with all benefits applicable, at the salary range as provided in the Annual Appropriation Ordinance.

**FURTHER**, the probationary period is hereby waived for time worked.

**WE HEREBY CERTIFY** that this Resolution passed Council this 10<sup>th</sup> day of November, A.D. 2021.

\_\_\_\_\_  
MAYOR

Attest: \_\_\_\_\_  
CITY CLERK

**RESOLUTION**

**NO. 176-2021**

**THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:**

That in accordance with the recommendations of the Chester City Planning Commission dated September 8, 2021 and reviewed by the Delaware County Planning Commission on September 16, 2021, it does hereby grant final approval to Brett Roe to subdivide one parcel into two at 3215 W. 3<sup>rd</sup> St. as shown on a plan prepared by BA Bercek & Associates, 358 Main St Suite 1, Royersford, PA 19468, dated March 1, 2021.

**WE HEREBY CERTIFY** that this Resolution passed Council this 10<sup>th</sup> day of November, A.D. 2021.

\_\_\_\_\_  
MAYOR

Attest: \_\_\_\_\_  
CITY CLERK

**R E S O L U T I O N**

**NO. 177-2021**

**THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:**

That it does hereby authorize the proper City official to enter into an agreement with Milligan & Company, LLC, to perform the audit of year ended December 31, 2019, financial statements and the relating notes to the financial statements and to meet the requirements of the Government Auditing Standards, in accordance with the proposal letter submitted to the City of Chester.

**FURTHER**, said engagement is contingent upon final approval of the City Solicitor.

**WE HEREBY CERTIFY** that this Resolution passed Council this 10<sup>th</sup> day of November, A.D. 2021.

\_\_\_\_\_  
MAYOR

Attest: \_\_\_\_\_  
CITY CLERK

**R E S O L U T I O N**

**NO. 178-2021**

**THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:**

That it does hereby authorize the proper City official to enter into an agreement with Affion Public, for the sole purpose of providing executive search service for an executive level position.

**FURTHER**, that the Mayor is authorized to make any decisions and execute any documents necessary to carry out the terms of the agreement.

**FURTHER**, said Agreement is contingent upon final review and approval of the City Solicitor.

**WE HEREBY CERTIFY** that this Resolution passed Council this 10<sup>th</sup> day of November, A.D. 2021.

\_\_\_\_\_  
MAYOR

Attest: \_\_\_\_\_  
CITY CLERK

**R E S O L U T I O N**

**NO. 179-2021**

**THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:**

That it does hereby authorize the issuance of a Request for Proposal (RFP) for the solicitation of consultants to update the City's Vision 2020 Comprehensive Plan. This project will be funded by a grant secured by the Receiver's team from DCED.

**FURTHER**, that it does hereby authorize the City Clerk to advertise for the aforementioned bid.

**WE HEREBY CERTIFY** that this Resolution passed Council this 10<sup>th</sup> day of November, A.D. 2021.

\_\_\_\_\_  
MAYOR

Attest: \_\_\_\_\_  
CITY CLERK

**R E S O L U T I O N**

**NO. 180-2021**

**THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:**

That it does hereby authorize the proper City official to enter into an agreement with Opportunity Space, Inc., d/b/a Tolemi, to provide software and support for the zoning permit process and integration with other departmental users, for a 3-year period.

**WE HEREBY CERTIFY** that this Resolution passed Council this 10<sup>th</sup> day of November, A.D. 2021.

\_\_\_\_\_  
MAYOR

Attest: \_\_\_\_\_  
CITY CLERK



**RESOLUTION  
NO. 181-2021**

**WHEREAS**, the Chester Economic Development Authority (CEDA) approved the submission of an Application to the Commonwealth of Pennsylvania for a Redevelopment Assistance Capital Program (RACP) grant in the amount of \$2,500,000.00 on behalf of Silvercare Real Estate LLC, Silvercare Nursing Development LLC, and Silvercare Subacute Care Inc. (Sub-Applicants) for the redevelopment of the third and fourth floors of the South Building of the former Chester Community Hospital, 2600 W. 9<sup>th</sup> Street, Chester, PA; and

**WHEREAS**, one of the Application requirements is the submission of an executed Host Cooperation Agreement between the City and the Sub-Applicants, in which the City approves the Project, and which obligates the City to reimburse the Commonwealth for any RACP grant reimbursements that may later be determined to have been ineligible expenses for the Project; and

**WHEREAS**, at the City Council Meeting of June 9, 2021, Council authorized the execution of a Host Cooperation Agreement between the City of Chester and the Sub-Applicants identified above; and

**WHEREAS**, CEDA has since been notified by the RACP consultant for the Office of the Budget that Silvercare Nursing Development LLC is not required to be a Sub-Applicant in connection with this Project.

**NOW, THEREFORE, THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:**

1. That the Host Cooperation Agreement by and between the City of Chester and the Sub-Applicants shall be amended to remove Silvercare Nursing Development LLC as a Sub-Applicant in connection with the Silvercare Subacute Care Project.
2. That the Mayor and/or his designee is hereby authorized to execute the Amendment to the Agreement and to take such steps as may be necessary to implement the intent of this Resolution.

**WE HEREBY CERTIFY** that this Resolution passed Council this 10<sup>th</sup> day of November, A.D. 2021.

\_\_\_\_\_  
MAYOR

Attest: \_\_\_\_\_  
CITY CLERK

**R E S O L U T I O N**

**NO. 182-2021**

**THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:**

That it does hereby grant permission and authorize the issuance of a road opening permit to Adelpia Gateway for the installation of 16” of natural gas pipeline, approximately 10’ wide for 57’ along the Flower Street sidewalk between Delaware Avenue and West Front Street, reserving the right to locate the pipeline out into the street.

**FURTHER**, it does hereby approve the Flower Street Sidewalk Pipeline Permanent Easement and the Temporary Workspace and Access Agreement allowing Adelpia Gateway, its successors and assigns to access temporarily a certain portion of the sidewalk along Flower Street.

**EVEN FURTHER**, it does hereby authorize the proper City official to execute all necessary documents for and on behalf of the City of Chester for this project.

**WE HEREBY CERTIFY** that this Resolution passed Council this 10<sup>th</sup> day of November, A.D. 2021.

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MAYOR

Attest: \_\_\_\_\_  
CITY CLERK

**RESOLUTION**

**NO. 183 - 2021**

**THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:**

That it does approve and order payment of a series of bills and refunds as prepared by the Department of Accounts and Finance and as shown on Expenditure Approval List dated November 5, 2021 attached hereto and made a part hereof, subject to approval from the Department of Accounts and Finance.

**WE HEREBY CERTIFY** that this Resolution passed Council this 10<sup>th</sup> day of November, A.D. 2021.

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MAYOR

Attest: \_\_\_\_\_  
CITY CLERK