

**A G E N D A**  
May 10, 2021  
Deliberative Meeting

**Resolutions**

1. Authorize approval for installation of handicap parking zones;
2. Authorize approval for accepting Cooperation Agreement with CEDA;
3. Authorize approval for the sale of CRA properties;
4. Authorize approval for award of RFP for refunding of 2017 Bond, Series A & B;
5. Authorize approval for agreement with Chester-Ridley-Crum Creek Watersheds Association;
6. Authorize approval for award of bids;
7. Authorize approval for refund of U & O payments;
8. Authorize approval of Expenditure Lists;

**Ordinance**

1. Bill No. 3, Ord. No. 3 – Amendment to Article 11, entitled “Licensing Provisions” – Final Reading

**RESOLUTION**

**NO. 62-2021**

**WHEREAS**, the following individuals have requested handicapped parking zones:

1. Philomena Fowlkes, 3540 Elsinore Place, Chester PA 19013;
2. Brian D. Cooper, 226 West 5<sup>th</sup> Street, Chester PA 19013;
3. Loretta Robinson, 2108 West 6<sup>th</sup> Street, Chester, PA 19013;
4. Karen Hull, 2309 Madison Street, Chester, PA 19013; and
5. Tina Louise Coleman, 1318 Terrill Street, Chester, PA 19013;

**WHEREAS**, after a thorough investigation by the Department of Streets and Public Improvements, it has been determined the aforementioned individuals have met all of the required criteria and have a need for said handicapped parking zone.

**NOW, THEREFORE, THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:**

That it does hereby authorize the proper City officials to install a handicapped parking zone in the 3500 Block of Elsinore Place; 200 Block of West 5<sup>th</sup> Street; 2100 Block of West 6<sup>th</sup> Street; 2300 Block of Madison Street; and 1300 Block of Terrill Street, in the City of Chester.

**WE HEREBY CERTIFY** that this Resolution passed Council this 12<sup>th</sup> day of May, A.D. 2021.

\_\_\_\_\_  
MAYOR

Attest: \_\_\_\_\_  
CITY CLERK

**RESOLUTION**

**NO. 63-2021**

**WHEREAS**, Federal Regulations require a written agreement between the City of Chester and the Chester Economic Development Authority regarding the rights and responsibilities of the parties in the execution of the Community Development Block Grant Program and other related programs; and

**WHEREAS**, a Cooperation Agreement by and between the City of Chester and the Chester Economic Development Authority for the period July 1, 2021, through June 30, 2022, has been prepared and is attached hereto, which sets forth the responsibilities and obligations of the parties in accordance with Federal Regulations; and

**WHEREAS**, this matter has been reviewed and considered.

**NOW, THEREFORE, THE CITY OF CHESTER DOES RESOLVE:**

1. That the Cooperation Agreement by and between the City of Chester and the Chester Economic Development Authority attached hereto is hereby approved.
2. That Appendix I to the Cooperation Agreement, attached and made a part of such Agreement, reflects the Community Development Block Grant (CDBG) Program, the CDBG-CV Program, and HOME Program Projects previously approved by City Council.
3. That the Mayor and/or his designee is hereby authorized to execute the Agreement and to take such steps as may be necessary to implement the intent of this Resolution.
4. That this Cooperation Agreement supersedes any and all Cooperation Agreements previously approved.

**WE HEREBY CERTIFY** that this Resolution passed Council this 12<sup>th</sup> day of May, A.D. 2021.

\_\_\_\_\_  
MAYOR

Attest: \_\_\_\_\_

CITY CLERK

**R E S O L U T I O N**

**NO. 64-2021**

**WHEREAS**, the Redevelopment Authority of the City of Chester desires to sell the herein mentioned properties to Budcarson Holdings, LLC for redevelopment under the Urban Redevelopment Law; and

**WHEREAS**, the Redevelopment Authority of the City of Chester has requested that the City of Chester consent to the sale of the Property.

**NOW, THEREFORE, THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:**

That it does hereby authorize and consent to the sale of the following real properties from the Redevelopment Authority of the City of Chester to Budcarson Holdings, LLC for redevelopment:

1. 1201 West Second Street
2. 1203 West Second Street
3. 1225 West Second Street
4. 1227 West Second Street
5. 1229 West Second Street
6. 1231 West Second Street

**FURTHER**, that the appropriate designated officers are hereby authorized to execute and deliver such agreements, deeds, transfer tax affidavits or other documents as may be necessary or appropriate to consummate the sale of the properties on the terms and conditions as set by Chester City Council.

**WE HEREBY CERTIFY** that this Resolution passed Council this 12<sup>th</sup> day of May, A.D. 2021.

\_\_\_\_\_  
MAYOR

Attest: \_\_\_\_\_  
CITY CLERK

**RESOLUTION**

**NO. 65-2021**

**WHEREAS**, the City issued Request for Proposals from qualified providers, seeking Bond Counsel and Financial Advisory services for the refunding of the 2017 Bonds, Series A & Series B; and

**WHEREAS**, proposals were received and the City has thoroughly reviewed and consider said proposals.

**NOW, THEREFORE, THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:**

That it does hereby authorize the proper City officials to execute an agreement with each of the following firms, to provide the designated services in conjunction with the refinancing of the City's 2017 Bonds, Series A & Series B, currently outstanding in the aggregate amount of \$16,060,000.

<u>Service</u>	<u>Firm</u>
Financial Advisory Bond Counsel	Sustainable Capital Advisors Buchanan Ingersoll & Rooney, PC

**FURTHER**, both firms recognize that the City is operating under the authority of Act 47 and Michael Doweary as the court-appointed Receiver.

**EVEN FURTHER**, said agreements are contingent upon final approval of the City Solicitor.

**WE HEREBY CERTIFY** that this Resolution passed Council this 12<sup>th</sup> day of May, A.D. 2021.

\_\_\_\_\_  
MAYOR

Attest: \_\_\_\_\_  
CITY CLERK

**RESOLUTION**

**NO. 66-2021**

**THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:**

That it does hereby authorize the proper City officials to enter into a twenty-five (25) year Riparian Planting Habitat Restoration Agreement with Chester-Ridley- Crum Creek (CRC) Watersheds Association and/or its Partners to undertake riparian tree planting activities on land owned by the City of Chester, known as Sun Village Park.

**FURTHER**, said Agreement is contingent upon final approval of the City Solicitor.

**WE HEREBY CERTIFY** that this Resolution passed Council this 12<sup>th</sup> day of May, A.D. 2021.

\_\_\_\_\_  
MAYOR

Attest: \_\_\_\_\_  
CITY CLERK

**RESOLUTION**

**NO. 67-2021**

**THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:**

That the following contracts be and they are hereby awarded to the following contractors, for which bids were received on April 28, 2021, for the City of Chester, in the stated amounts:

<u>Contracts</u>	<u>Bidders</u>	<u>Amount of Bid</u>
Memorial Park Football Field Lighting Project		
Delaware County Demolition Program – 2021 Chester City Demolition Contract #1		

**FURTHER**, that all other bids be and they are hereby rejected; all certified checks and/or bid bonds accompanying said bids shall be returned to the unsuccessful bidders.

**FURTHER**, that the Solicitor’s Office shall prepare contracts and the successful bidders shall furnish a Performance Bond in the full amount of their respective contracts in accordance with the specifications and to the satisfaction of City Council.

**WE HEREBY CERTIFY** that this Resolution passed Council this 12<sup>th</sup> day of May, A.D. 2021.

\_\_\_\_\_  
MAYOR

Attest: \_\_\_\_\_  
CITY CLERK

**R E S O L U T I O N**

**NO. 68-2021**

**WHEREAS**, the City of Chester received payments for Use and Occupancy permits from the individuals named on the attached list; and

**WHEREAS**, 72 PA C.S.A. §5566(b) provides for the refund of monies paid to a political subdivision that does not have a statutory right to said monies, within three (3) years of payment thereof:

**NOW, THEREFORE, THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:**

That it does hereby authorize for the Department of Accounts and Finance to refund the stated amounts to the individuals on the attached list.

**WE HEREBY CERTIFY** that this Resolution passed Council this 12<sup>th</sup> day of May, A.D. 2021.

\_\_\_\_\_  
MAYOR

Attest: \_\_\_\_\_  
CITY CLERK



## U & O REFUNDS

NAME	REFUND TYPE	REFUND AMOUNT
Independence Fire Sprinkler Co., LLC	Payment error	\$ 2, 624.50
Demetrius T. Williams	Payment error	\$100.00

**RESOLUTION**

**NO. 69-2021**

**THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:**

That it does approve and order payment of a series of bills and refunds as prepared by the Department of Accounts and Finance and as shown on Expenditure Approval List dated April 30, 2021 and May \_\_\_\_, 2021 attached hereto and made a part hereof, subject to approval from the Department of Accounts and Finance.

**WE HEREBY CERTIFY** that this Resolution passed Council this 12<sup>th</sup> day of May, A.D. 2021.

\_\_\_\_\_  
MAYOR

Attest: \_\_\_\_\_  
CITY CLERK

PENTAMATION  
DATE: 04/30/2021  
TIME: 10:46:33

CITY OF CHESTER  
CHECK REGISTER - BY FUND

PAGE NUMBER: 1  
ACCTPA21

SELECTION CRITERIA: transact.ck\_date='20210430 00:00:00.000'  
ACCOUNTING PERIOD: 12/19

FUND - [REDACTED] - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
[REDACTED]	[REDACTED]	04/30/21	[REDACTED]	BENISTAR/HARTFORD-6	[REDACTED]	[REDACTED]	RET INS 4-1-21	0.00	69,826.18
[REDACTED]	[REDACTED]	04/30/21	[REDACTED]	AARON BOWERS	[REDACTED]	[REDACTED]	MARCH 2021 MILEAGE	0.00	27.44
[REDACTED]	[REDACTED]	04/30/21	[REDACTED]	CITY OF CHESTER	[REDACTED]	[REDACTED]	FORFEITURE ORDER PY	0.00	81,611.50
[REDACTED]	[REDACTED]	04/30/21	[REDACTED]	DARRELL JONES	[REDACTED]	[REDACTED]	PKS SUPPLIES REIMB	0.00	112.30
[REDACTED]	[REDACTED]	04/30/21	[REDACTED]	DANIEL C. KNOWLES,	[REDACTED]	[REDACTED]	MARCH 2021 MILEAGE	0.00	87.08
[REDACTED]	[REDACTED]	04/30/21	[REDACTED]	PECO ENERGY COMPANY	[REDACTED]	[REDACTED]	B/G CLUB ELECTRIC/G	0.00	739.70
[REDACTED]	[REDACTED]	04/30/21	[REDACTED]	RIDLEY EXCAVATING,	[REDACTED]	[REDACTED]	STREET MAINT 4-28-2	0.00	79,825.97
[REDACTED]	[REDACTED]	04/30/21	[REDACTED]	WILLIAM RIGBY	[REDACTED]	[REDACTED]	CADET TRAINING MATE	0.00	1,216.15
TOTAL CASH ACCOUNT								0.00	233,446.32
TOTAL FUND								0.00	233,446.32

PENTAMATION  
 DATE: 04/30/2021  
 TIME: 10:46:33

CITY OF CHESTER  
 CHECK REGISTER - BY FUND

PAGE NUMBER: 2  
 ACCTPA21

SELECTION CRITERIA: transact.ck\_date='20210430 00:00:00.000'  
 ACCOUNTING PERIOD: 12/19

FUND - LIQUID FUELS

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
		04/30/21	11897	LENNI ELECTRIC			ST LIGHT MAINT 3-15	0.00	1,995.33
		04/30/21	11897	LENNI ELECTRIC			ST LIGHT MAINT 3-31	0.00	266.98
		04/30/21	11897	LENNI ELECTRIC			ST LIGHT MAINT 3-31	0.00	432.00
		04/30/21	11897	LENNI ELECTRIC			ST LIGHT MAINT 3-31	0.00	1,041.37
		04/30/21	11897	LENNI ELECTRIC			ST LIGHT MAINT 3-31	0.00	517.00
		04/30/21	11897	LENNI ELECTRIC			ST LIGHT MAINT 3-31	0.00	517.00
		04/30/21	11897	LENNI ELECTRIC			ST LIGHT MAINT 3-31	0.00	1,551.00
		04/30/21	11897	LENNI ELECTRIC			ST LIGHT MAINT 3-31	0.00	6,320.68
TOTAL CHECK									
		04/30/21	10214	PECO ENERGY COMPANY			ST LIGHT 4-16-21	0.00	36.00
		04/30/21	10214	PECO ENERGY COMPANY			129 E 12TH 3-26-21	0.00	38.13
		04/30/21	10214	PECO ENERGY COMPANY			129 E 12TH 4-26-21	0.00	76.31
TOTAL CHECK									
		04/30/21	10214	PECO ENERGY COMPANY			WELL HTS 3-26-21	0.00	141.89
		04/30/21	10214	PECO ENERGY COMPANY			WELL HTS 4-26-21	0.00	284.20
TOTAL CHECK									
		04/30/21	10214	PECO ENERGY COMPANY			ST LIGHT 4-16-21	0.00	1,208.51
		04/30/21	10214	PECO ENERGY COMPANY			ST LIGHT 4-16-21	0.00	1,618.34
		04/30/21	10214	PECO ENERGY COMPANY			TRAFFIC LIGHT 4-16-	0.00	909.89
		04/30/21	10214	PECO ENERGY COMPANY			ST LIGHT 4-16-21	0.00	33,481.13
		04/30/21	10214	PECO ENERGY COMPANY			ST LIGHT 4-16-21	0.00	274.64
		04/30/21	10252	SIGNAL SERVICE INC.			SIGNAL RPR 4-19-21	0.00	200.00
		04/30/21	10252	SIGNAL SERVICE INC.			SIGNAL RPR 3-15-21	0.00	1,503.88
		04/30/21	10252	SIGNAL SERVICE INC.			SIGNAL RPR 4-1-21	0.00	100.00
		04/30/21	10252	SIGNAL SERVICE INC.			SIGNAL RPR 4-6-21	0.00	200.00
		04/30/21	10252	SIGNAL SERVICE INC.			SIGNAL RPR 4-2-21	0.00	390.00
TOTAL CHECK									
TOTAL CASH ACCOUNT								0.00	46,783.60
TOTAL FUND								0.00	46,783.60
TOTAL REPORT								0.00	280,229.92

BILL NO. 3

1<sup>st</sup> READING 4/28/2021

PASSED 5/12/2021

NO. 3, 2021

**A N O R D I N A N C E**

**AN ORDINANCE OF THE CITY OF CHESTER, DELAWARE COUNTY, PENNSYLVANIA, AMENDING ARTICLE 1103 ENTITLED “LICENSING PROVISIONS” OF THE CODIFIED ORDINANCE OF THE CITY OF CHESTER, 1978, AS SUPPLEMENTED AND AMENDED TO CHANGE SUBSECTION 1103.03 (b) ENTITLED APPLICATION, LICENSE AND INSPECTION FEES BY INCREASING THE FEES; AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT THEREWITH.**

**THE COUNCIL OF THE CITY OF CHESTER DOES ORDAIN:**

**SECTION 1.** That Subsection 1103.02 (b) of Section 1103.02 entitled “Application, Licenses And Inspection Fees” of Article 1103 entitled “LICENSING PROVISIONS” of the Codified Ordinances of the City of Chester, Pennsylvania, 1978, as supplemented, which reads as follows:

**1103.02 APPLICATION, LICENSE AND INSPECTION FEES.**

(b) Food license and inspection fees are as follows:

Eating and Drinking Establishments (0-2,500 Sq. feet)	\$100.00
Eating and Drinking Establishments (over 2,501 Sq. feet)	\$200.00
Grocery, Variety, Wholesale Food (0 – 5,000 Sq. feet)	\$100.00
Grocery, Variety, Wholesale Food (over 5,001 Sq. Feet)	\$300.00
Retail (over 1,000 Sq. feet)	\$300.00
Tavern (Also requires Eating & Drinking License)	\$125.00
Resident Mobile: Prepared Food	\$125.00
Resident Mobile: Meat & Poultry	\$125.00
Resident Mobile: Fish	\$125.00
Resident Mobile: Fruits and Vegetables	\$50.00
Non-Resident Wholesale: Prepared food	\$100.00
Non-Resident Mobile: Prepared Food	\$250.00
Non-Resident Mobile: Meat & Poultry	\$250.00
Non-Resident Mobile: Fish	\$250.00
Non-Resident Mobile: Fruit and Vegetables	\$250.00
Non-Resident Whole: Meat	\$100.00
Vending Machines (0-20)	\$50.00
Vending Machines (21 – 40)	\$100.00
Vending Machines (+41)	\$200.00
Hazardous Waste License (issued by City Council Only)	\$500.00
Halfway House	\$100.00

Be and the same is hereby amended to read as follows:

**1103.02 APPLICATION, LICENSE AND INSPECTION FEES.**

(b) Food license and inspection fees are as follows:

Eating and Drinking Establishments (0-2,500 Sq. feet)	\$ 200.00
Eating and Drinking Establishments (over 2,501 Sq. feet)	\$ 300.00
Grocery, Variety, Wholesale Food (0 – 5,000 Sq. feet)	\$ 200.00
Grocery, Variety, Wholesale Food (over 5,001 Sq. Feet)	\$ 400.00
Retail (over 1,000 Sq. feet)	\$ 400.00
Tavern (Also requires Eating & Drinking License)	\$ 225.00
Resident Mobile: Prepared Food	\$ 225.00
Resident Mobile: Meat & Poultry	\$ 225.00
Resident Mobile: Fish	\$ 225.00
Resident Mobile: Fruits and Vegetables	\$ 150.00
Non-Resident Wholesale: Prepared food	\$ 200.00
Non-Resident Mobile: Prepared Food	\$ 350.00
Non-Resident Mobile: Meat & Poultry	\$ 350.00
Non-Resident Mobile: Fish	\$ 350.00
Non-Resident Mobile: Fruit and Vegetables	\$ 350.00
Non-Resident Whole: Meat	\$ 200.00
Vending Machines (0-20)	\$ 150.00
Vending Machines (21 – 40)	\$ 200.00
Vending Machines (+41)	\$ 300.00
Hazardous Waste License (issued by City Council Only)	\$ 600.00
Halfway House	\$ 200.00

**SECTION 2.** That this Ordinance or parts thereof inconsistent with the provisions of this Ordinance are hereby repealed. If any section, part of clause of this Ordinance is declared invalid or unconstitutional by a court of competent jurisdiction, the remainder of this Ordinance shall remain in full force and effect.

**WE HEREBY CERTIFY** that this Ordinance passed Council this 12<sup>th</sup> day of May, A.D. 2021.

\_\_\_\_\_  
MAYOR

Attest: \_\_\_\_\_  
CITY CLERK