

A G E N D A
February 24, 2021
Deliberative Meeting

Resolutions

1. Authorize approval an increase in assistance for CDBG-CV program;
2. Authorize approval to enter into agreement with Delaware County Demolition Fund Award;
3. Authorize approval for PECO street opening permit;
4. Authorize approval for Expenditure List;

Ordinance

1. Bill No. 1, Ordinance No. 1 - Final Reading of 2021 Salary Ordinance

RESOLUTION

NO. 27-2021

WHEREAS, on May 13, 2020, the City of Chester approved an Amendment to the F.Y. 2019 Action Plan to include projects to be funded with Community Development Block Grant Coronavirus (CDBG-CV) funds; and

WHEREAS, one of the projects to which the City allocated funding is a Short-Term Rental and Utility Assistance Program for low/moderate income Chester families directly affected by the coronavirus pandemic; and

WHEREAS, such Program was designed to provide a maximum of three (3) months of rental assistance, with total assistance not to exceed \$3,000.00; and

WHEREAS, because of the extended time during which the coronavirus pandemic continues to affect low/moderate income families in Chester, City Council desires to increase the number of months of rental assistance to six (6) months, with total assistance not to exceed \$6,000.00:

NOW, THEREFORE, THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:

1. That the CDBG-CV Short-Term Rental Assistance Program Guidelines are hereby amended to provide for a maximum of six (6) months of rental assistance in an amount not to exceed \$6,000.00.
2. That information on such changes to the Program Guidelines will be provided to the residents of Chester through the City's social media outlets, distribution of flyers, and postings on the websites of the City and the Chester Economic Development Authority.

WE HEREBY CERTIFY that this Resolution passed Council this 24th day of February, A.D. 2021.

MAYOR

Attest: _____

CITY CLERK

RESOLUTION

NO. 28-2021

THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:

That it does hereby authorize the proper City official to enter into Demolition Fund Agreements, DF-21-60A and DF-21-60B with Delaware County Council, Office of Housing and Community Development for the demolition of the following blighted structures located within the City of Chester:

1. 626-628 W 6th Street
2. 629 W. 6th Street
3. 211 Ivy Street
4. 2215 W. 3rd Street
5. 2405 Chestnut Street

FURTHER, that it does hereby authorize the proper City official to execute all documents necessary to for this project for and on behalf of the City.

WE HEREBY CERTIFY that this Resolution passed Council this 24th day of February, A.D. 2021.

MAYOR

Attest: _____
CITY CLERK

RESOLUTION

NO. 29-2021

THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:

That it does hereby grant permission and authorize the issuance of a road opening permit to PECO for the installation of 300 +/- feet of new gas main, at the following locations within the City of Chester, in accordance with the documents on file in the City Engineer's Office:

1. E. 12th Street from Potter to Hyatt Street; and
2. Hyatt Street from E. 12th Street to Morton Avenue

FURTHER, said permit is contingent upon all work being performed in a manner that is satisfactory to City Council and PECO's compliance with all of the following conditions as outlined by the City Engineer:

1. PECO performs a half mill and overlay on all road openings exceeding 100' or three (3) patches within 100'.
2. PECO provides appropriate traffic control measures to ensure continual operation of City Streets.
3. PECO obtains all required Road Opening Permits from the City as well as a Highway Occupancy Permit from PENNDOT.

WE HEREBY CERTIFY that this Resolution passed Council this 24th day of February, A.D. 2021.

MAYOR

Attest: _____
CITY CLERK

RESOLUTION

NO. 30-2021

THE COUNCIL OF THE CITY OF CHESTER DOES RESOLVE:

That it does approve and order payment of a series of bills and refunds as prepared by the Department of Accounts and Finance and as shown on Expenditure Approval List dated February 16, 2021 attached hereto and made a part hereof, subject to approval from the Department of Accounts and Finance.

WE HEREBY CERTIFY that this Resolution passed Council this 24th day of February, A.D. 2021.

MAYOR

Attest: _____
CITY CLERK

PENTAMATION
 DATE: 02/16/2021
 TIME: 13:04:15

CITY OF CHESTER
 CHECK REGISTER - BY FUND

PAGE NUMBER: 1
 ACCTPA21

SELECTION CRITERIA: transact.ck_date='20210212 00:00:00.000'
 ACCOUNTING PERIOD: 12/19

FUND - 01 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT	
104.00	75714	02/12/21	28393	AMPED ELECTRIC INC	0106409	████	CPD ELECTRIAL RPR 1	0.00	2,245.00	
104.00	75715	02/12/21	10001	A.R.D. UNIFORM ENTE	0101410	████	NEW OFFICER UNIFORM	0.00	2,201.29	
104.00	75716	02/12/21	33365	AT&T MOBILITY	0106480	████	CPD CELLPHONE 1-18-	0.00	219.18	
104.00	75717	02/12/21	11185	AUTO ZONE STORES, L	0107451	████	VEH SUPPLIES 10-20-	0.00	141.91	
104.00	75718	02/12/21	99914	BANTAS BESTWAY TRAS	0106409	████	CPD TRASH REMOVAL 2	0.00	200.00	
104.00	75719	02/12/21	15479	BENISTAR/HARTFORD-6	0102486	████	RET INS 2-1-21	0.00	67,973.16	
104.00	75720	02/12/21	10302	BROOKHAVEN AUTO WAS	0101410	████	DECEMBER 2020 CAR W	0.00	184.00	
104.00	75721	02/12/21	10829	BROOMALL TRUCK & AU	0104438	████	VEH MAINT 1-27-21	0.00	1,129.02	
104.00	75721	02/12/21	10829	BROOMALL TRUCK & AU	0104438	████	VEH MAINT 1-27-21	0.00	1,256.35	
TOTAL CHECK									0.00	2,385.37
104.00	75722	02/12/21	10046	SEAN BURKE LANSCAPI	0107451	████	SNOW SUPPLIES 2-2-2	0.00	341.99	
104.00	75723	02/12/21	10053	CEDA	0102486	████	2020 ROADWAY IMPROV	0.00	69,589.00	
104.00	75724	02/12/21	38256	CHARLES A. HIGGINS	0106409	████	CITY HALL ELECTRICA	0.00	3,318.00	
104.00	75725	02/12/21	10059	CHESTER WATER AUTHO	0106480	████	CPD WATER SERVICE 2	0.00	506.90	
104.00	75726	02/12/21	10059	CHESTER WATER AUTHO	0106480	████	B/G CLUB WATER SERV	0.00	125.23	
104.00	75726	02/12/21	10059	CHESTER WATER AUTHO	0106480	████	B/G CLUB FIRE SERVI	0.00	771.38	
TOTAL CHECK									0.00	896.61
104.00	75727	02/12/21	10059	CHESTER WATER AUTHO	0106480	████	MAIN BILL 2-3-21	0.00	1,424.02	
104.00	75728	02/12/21	10525	COMMONWEALTH OF PEN	0101408	████	1033 PROGRAM SUBSCR	0.00	550.00	
104.00	75729	02/12/21	10726	DELAWARE COUNTY	0102471	████	CITY SHARE 2009 (11	0.00	131,566.41	
104.00	75729	02/12/21	10726	DELAWARE COUNTY	0102471	████	CITY SHARE 2009 (11	0.00	127,941.41	
TOTAL CHECK									0.00	259,507.82
104.00	75730	02/12/21	10082	DELAWARE COUNTY DAI	0102405	████	ZONING HEARING BD M	0.00	52.85	
104.00	75731	02/12/21	10082	DELAWARE COUNTY DAI	0102405	████	CC COUNCIL MTGS AD	0.00	759.34	
104.00	75732	02/12/21	10082	DELAWARE COUNTY DAI	0102405	████	SUNSHINE ACT MTG AD	0.00	456.01	
104.00	75733	02/12/21	10089	DELAWARE COUNTY AUT	0101410	████	VEH TOWING 1-12-21	0.00	4,742.00	
104.00	75733	02/12/21	10089	DELAWARE COUNTY AUT	0101410	████	VEH TOWING 1-14-21	0.00	1,032.00	
TOTAL CHECK									0.00	5,774.00
104.00	75734	02/12/21	10093	DELCORA	0106480	████	113 W 2ND 1-1-21	0.00	211.49	
104.00	75735	02/12/21	10093	DELCORA	0106480	████	160 E 7TH 1-1-21	0.00	1,491.67	

PENTAMATION
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CITY OF CHESTER
 CHECK REGISTER - BY FUND

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 ACCOUNTING PERIOD: 12/19

FUND - 01 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
104.00	75736	02/12/21	10093	DELCORA	0106480	████	HOUSTON ST 1-1-21	0.00	163.37
104.00	75737	02/12/21	10093	DELCORA	0106480	████	14TH & UPLAND 1-1-2	0.00	236.12
104.00	75738	02/12/21	10093	DELCORA	0106480	████	1110 UPLAND ST 1-1-	0.00	31.33
104.00	75739	02/12/21	10093	DELCORA	0106480	████	1 W 4TH 1-1-21	0.00	121.88
104.00	75740	02/12/21	10093	DELCORA	0106480	████	3RD & TILGHMAN 1-1-	0.00	120.54
104.00	75741	02/12/21	16855	EAGLE POINT GUN	0101410	████	AMMUNITION 1-13-21	0.00	5,247.39
104.00	75742	02/12/21	10703	EAGLE POWER AND EQU	0104438	████	EQUIPMENT RPR 1-25-	0.00	2,207.24
104.00	75742	02/12/21	10703	EAGLE POWER AND EQU	0104438	████	EQUIPMENT RPR 1-21-	0.00	1,242.85
TOTAL CHECK								0.00	3,450.09
104.00	75743	02/12/21	11207	ENGINE POWERED CO.	0104438	████	VEH MAINT 1-13-21	0.00	793.71
104.00	75744	02/12/21	10117	FEDERAL EXPRESS COR	0102409	████	OVERNIGHT MAIL 1-26	0.00	83.39
104.00	75745	02/12/21	10117	FEDERAL EXPRESS COR	0102409	████	OVERNIGHT MAIL 2-2-	0.00	153.78
104.00	75746	02/12/21	12116	FILE BANK INC	0101410	████	FILE STORAGE 1-15-2	0.00	380.44
104.00	75747	02/12/21	10394	HA DEHART & SON	0104438	████	VEH MAINT 1-21-21	0.00	870.15
104.00	75747	02/12/21	10394	HA DEHART & SON	0104438	████	VEH MAINT 1-26-21	0.00	1,069.34
TOTAL CHECK								0.00	1,939.49
104.00	75748	02/12/21	10757	HARDWARE & SUPPLY C	0106409	████	HALL SUPPLIES 1-21-	0.00	770.02
104.00	75749	02/12/21	11955	J & K TRASH REMOVAL	0101410	████	SHREDDING 1-9-21	0.00	115.00
104.00	75750	02/12/21	10155	JOE'S BLDG & PLMBG	0106409	████	HALL SUPPLIES 1-20-	0.00	46.61
104.00	75750	02/12/21	10155	JOE'S BLDG & PLMBG	0104438	████	HWY SUPPLIES 1-19-2	0.00	236.34
TOTAL CHECK								0.00	282.95
104.00	75751	02/12/21	11852	JOHNSON CONTROLS SE	0106409	████	POOL SECURITY 1-11-	0.00	1,634.91
104.00	75752	02/12/21	12081	KEEN COMPRESSED GAS	0104438	████	GAS 10-31-20	0.00	28.94
104.00	75753	02/12/21	16621	MANO'S AUTO REPAIR	0101410	████	TIRE REPAIRS 12-2-2	0.00	48.00
104.00	75753	02/12/21	16621	MANO'S AUTO REPAIR	0101410	████	VEH#24-01 12-3-20	0.00	98.00
104.00	75753	02/12/21	16621	MANO'S AUTO REPAIR	0101410	████	VEH#24-58 12-4-20	0.00	392.00
104.00	75753	02/12/21	16621	MANO'S AUTO REPAIR	0101410	████	VEH#24-33 12-23-20	0.00	287.95
104.00	75753	02/12/21	16621	MANO'S AUTO REPAIR	0101410	████	VEH#24-02 12-24-20	0.00	89.94
TOTAL CHECK								0.00	915.89
104.00	75754	02/12/21	12319	BRAHEIM MCCLARY	0107451	████	VEH SUPPLIES REIMB	0.00	7.71
104.00	75755	02/12/21	10231	METROPOLITAN COMMUN	0101410	████	RADIO RPR 1-9-21	0.00	105.00
104.00	75755	02/12/21	10231	METROPOLITAN COMMUN	0101410	████	RADIO RPR 1-16-21	0.00	210.00
104.00	75755	02/12/21	10231	METROPOLITAN COMMUN	0101410	████	RADIO RPR 1-16-21	0.00	35.00

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FUND - 01 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
TOTAL CHECK								0.00	350.00
104.00	75756	02/12/21	12131	MILLIGAN & CO., LLC	0102401	████	PROGRESS BILLING FO	0.00	15,000.00
104.00	75757	02/12/21	16374	MUNRO PRINTING & GR	0103417	████	FIELD INSPECTION RE	0.00	353.50
104.00	75758	02/12/21	10330	OFFICE BASICS, INC.	0102409	████	SUPPLIES 2-8-21	0.00	116.94
104.00	75759	02/12/21	13131	PA CHIEF OF POLICE	0101410	████	LIVESCAN MAINT FEE	0.00	6,500.00
104.00	75760	02/12/21	10214	PECO ENERGY COMPANY	0106480	████	B/G CLUB 1-25-21	0.00	2,729.38
104.00	75761	02/12/21	10214	PECO ENERGY COMPANY	0106480	████	CPD GAS 1-11-21	0.00	1,814.25
104.00	75762	02/12/21	10214	PECO ENERGY COMPANY	0106480	████	MAIN BILL 1-27-21	0.00	33,209.35
104.00	75763	02/12/21	12056	RIDLEY EXCAVATING,	0104438	████	PAVING REPAIR 8-19-	0.00	900.00
104.00	75763	02/12/21	12056	RIDLEY EXCAVATING,	0104438		SCRAP REMOVAL 8-25-	0.00	1,480.00
104.00	75763	02/12/21	12056	RIDLEY EXCAVATING,	0104438		SCRAP METAL REMOVAL	0.00	4,440.00
104.00	75763	02/12/21	12056	RIDLEY EXCAVATING,	0104438		MANHOLE REPAIR 10-2	0.00	11,828.00
104.00	75763	02/12/21	12056	RIDLEY EXCAVATING,	0104438		STORM SEWER INTEL 1	0.00	13,569.00
104.00	75763	02/12/21	12056	RIDLEY EXCAVATING,	0104438		STREET SWEEPING 10-	0.00	1,400.00
TOTAL CHECK								0.00	33,617.08
104.00	75764	02/12/21	11735	ROBERT W. SCOTT, P.	0101404	████	LEGAL MATTERS 1-31-	0.00	175.00
104.00	75765	02/12/21	34999	SECURITAS ELECTRONI	0106409	████	CPD FIRE CONTROL 9-	0.00	325.00
104.00	75766	02/12/21	34999	SECURITAS ELECTRONI	0106409	████	CPD FIRE CONTROL 11	0.00	325.00
104.00	75767	02/12/21	34999	SECURITAS ELECTRONI	0106409	████	CPD FIRE CONTROL 12	0.00	325.00
104.00	75768	02/12/21	38199	STR BUSINESS SOLUTI	0102409	████	ANNUAL SERVICE AGRE	0.00	625.00
104.00	75769	02/12/21	10665	TECHGUIDES, INC	0102407	████	EXCHANGE ONLINE PLA	0.00	1,112.88
104.00	75770	02/12/21	10406	TEL VUE	0101401	████	WEBUS SUPPORT 10-1-	0.00	450.00
104.00	75770	02/12/21	10406	TEL VUE	0101401		WEBUS SUPPORT 7-3-1	0.00	450.00
104.00	75770	02/12/21	10406	TEL VUE	0101401		WEBUS SUPPORT 10-9-	0.00	450.00
104.00	75770	02/12/21	10406	TEL VUE	0101401		WEBUS SUPPORT 4-8-2	0.00	450.00
104.00	75770	02/12/21	10406	TEL VUE	0101401		WEBUS SUPPORT 7-3-2	0.00	450.00
TOTAL CHECK								0.00	2,250.00
104.00	75771	02/12/21	10262	TERMINIX CHEMICAL	0106409	████	PEST CONTROL 1-20-2	0.00	87.00
104.00	75772	02/12/21	12273	VOXNET LLC	0106480	████	PHONE BILL 12-30-20	0.00	5,396.84
104.00	75772	02/12/21	12273	VOXNET LLC	0106480		PHONE BILL 1-30-21	0.00	5,418.63
TOTAL CHECK								0.00	10,815.47
104.00	75773	02/12/21	26677	WELLS FARGO VENDOR	0106480	████	COPIER LEASE 2-4-21	0.00	1,650.00
104.00	75773	02/12/21	26677	WELLS FARGO VENDOR	0106480		COPIER LEASE 12-5-2	0.00	1,650.00
TOTAL CHECK								0.00	3,300.00

PENTAMATION
DATE: 02/16/2021
TIME: 13:04:15

CITY OF CHESTER
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ACCTPA21

SELECTION CRITERIA: transact.ck_date='20210212 00:00:00.000'
ACCOUNTING PERIOD: 12/19

FUND - 01 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
104.00	75774	02/12/21	10277	MICHAEL T. WICIAK,	0103411	████	STA 82 DOOR RPR 1-1	0.00	825.00
104.00	75775	02/12/21	10375	WITMER PUBLIC SAFET	0101410	████	AXIIIA BODY ARMOR 1	0.00	3,319.80
104.00	75776	02/12/21	99911	ZEE COMPANY	0101410	████	SUPPLIES 1-15-21	0.00	100.00
104.00	75777	02/12/21	19552	STORMWATER AUTHORIT	0102486	████	EXECUTIVE ON LOAN R	0.00	20,000.00
104.00	75778	02/12/21	11076	WEST CHESTER UNIVER	0102406	████	TUITION REIMBURSEME	0.00	2,006.64
TOTAL CASH ACCOUNT								0.00	576,188.85
TOTAL FUND								0.00	576,188.85
TOTAL REPORT								0.00	576,188.85

BILL NO. 1

1st READING: 2/10/2021

PASSED: 2/24/2021

NO. 1, 2021

AN ORDINANCE

AN ORDINANCE OF THE CITY OF CHESTER, DELAWARE COUNTY, COMMONWEALTH OF PENNSYLVANIA, PRESCRIBING THE NUMBER, DUTIES AND COMPENSATION OF THE EMPLOYEES OF THE CITY OF CHESTER FOR THE YEAR 2021, DIRECTING PAYMENT ON AN ANNUAL BASIS; PRESCRIBING THE METHOD AND TIMES OF PAYMENT; AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT THEREWITH.

THE COUNCIL OF THE CITY OF CHESTER DOES ORDAIN:

SECTION 1. That the number, duties and compensation of the officers and employees of the City of Chester for the Year 2021 shall be set forth in the attached compilation, marked Exhibit "A", attached hereto and made part hereof.

SECTION 2. That the officers and employees of the City of Chester shall be paid on a calendar-year basis consisting of 26 pay periods for the Year 2021 beginning January 1, 2021 and ending December 31, 2021.

SECTION 3. That the officers and employees of the City of Chester shall be paid by warrants and checks on a weekly basis.

SECTION 4. That the per-diem rate to be paid for temporary labor or clerical help and the per-diem rate to be paid for "regular summer employees" employed by the various department of the City shall be set forth in the attached compilation, marked Exhibit "A", attached hereto and made part hereof.

SECTION 5. That this Ordinance shall be effective as of January 1, 2021.

BILL NO. 1

PAGE: 2

SECTION 6. That this Ordinance shall repeal any and all Ordinances or parts of Ordinances inconsistent herewith.

WE HEREBY CERTIFY that this Ordinance passed Council this 24th day of February, A.D. 2021.

MAYOR

Attest: _____
CITY CLERK



***CITY OF CHESTER 2021
SALARY APPROPRIATION***

PUBLIC AFFAIRS

MAYOR'S OFFICE

POSITIONS	2021 APPROPRIATION
7	\$496,355.41

SOLICITOR'S OFFICE

POSITIONS	2021 APPROPRIATION
2	\$165,709.48

POLICE OFFICE STAFF

POSITIONS	2021 APPROPRIATION
3	\$97,729.78

POLICE ADMINISTRATION

POSITIONS	2021 APPROPRIATION
2	\$338,729.00

POLICE UNIFORM

POSITIONS	2021 APPROPRIATION
91	\$6,129,593.78

CROSSING GUARDS

POSITIONS	2021 APPROPRIATION
32	\$520,000.00

ACCOUNTS & FINANCE

DIRECTOR'S OFFICE

POSITIONS	2021 APPROPRIATION
6	\$385,751.40

CONTROLLER'S OFFICE

POSITIONS	2021 APPROPRIATION
2	\$113,238.92

TREASURER'S OFFICE

POSITIONS	2021 APPROPRIATION
3	\$117,569.73

ASSESSOR'S OFFICE

POSITIONS	2021 APPROPRIATION
2	\$36,226.86

CITY CLERK'S OFFICE

POSITIONS	2021 APPROPRIATION
1	\$57,486.87

HUMAN RESOURCE OFFICE

POSITIONS	2021 APPROPRIATION
3	\$148,869.55

PURCHASING OFFICE

POSITIONS	2021 APPROPRIATION
2	\$102,109.00

PUBLIC SAFETY

PLANNING, PUBLIC HEALTH & CODE

POSITIONS	2021 APPROPRIATION
3	\$170,052.61

PUBLIC SAFETY – FIRE ADMINISTRATION

POSITIONS	2021 APPROPRIATION
2	\$197,723.25

PUBLIC SAFETY – FIRE UNIFORM

POSITIONS	2021 APPROPRIATION
60	\$3,942,093.34

PLANNING, PUBLIC HEALTH & CODE – LICENSES & INSPECTIONS

POSITIONS	2021 APPROPRIATION
9	\$395,323.39

PLANNING, PUBLIC HEALTH & CODE – HEALTH

POSITIONS	2021 APPROPRIATION
9	\$427,617.59

PUBLIC WORKS

DIRECTOR'S OFFICE

POSITIONS	2021 APPROPRIATION
6	\$295,710.19

ENGINEER'S OFFICE

POSITIONS	2021 APPROPRIATION
1	\$91,350.00

PUBLIC WORKS DEPARTMENT

POSITIONS	2021 APPROPRIATION
20	\$713,911.76

PUBLIC PROPERTY & RECREATION

BUILDING MAINTENANCE

POSITIONS	2021 APPROPRIATION
3	\$107,702.53

RECREATION

POSITIONS	2021 APPROPRIATION
1	\$45,000.00

SUMMER FOOD

POSITIONS	2021 APPROPRIATION
0	\$6,500.00