

CITY OF CHESTER

Block Party Application

City of Chester
Thaddeus Kirkland, Mayor

Joy Taylor, Constituent Services/ Events
Coordinator



Return To:

Joy Taylor
Constituent Services/ Events Coordinator
1 Fourth Street
Chester, PA 19013
Phone: (610) 447-7724
Fax: (610) 447-7735

Designated Block Party Months Are: May to September

GENERAL INFORMATION ABOUT OBTAINING A BLOCK PARTY APPROVAL:

This application is designed to provide effective coordination of any Block Party you would like to hold in the City of Chester. When considering holding a Block Party in the City of Chester, we encourage you to pay close attention to the following information:

- Police and or Fire personnel are **Not** provided, in connection with your event. You are responsible for your own event security.
- The City has designated areas for which Block Parties are prohibited, eg. Bus routes, State Highways.
- The application for a Block Party must be submitted no later than (15) days prior to the event.
- Arrangements for Block Parties should not be finalized until such time as you have received permission from the Mayor's Offices and in no event will you be allowed to hold your event without permission.
- Depending on the nature of the Block Party, additional permits, licenses and approvals may be required from the City, the Commonwealth or the Federal Government. You are responsible for obtaining all the additional permits your event may require. You may contact the Events Coordinators Office at (610) 447-7724 for guidance.
- You will be required to provide signatures and addresses of at least 75% of the adult residents on the block which the request is being made.
- Block Party cancellations or cancellation of requested services must be made in writing prior to the event. Failure to provide written verification may result in the applicant(s) being required to reimburse the City for the agreed upon services.
- The use of Moon Bounce equipment is strictly prohibited. The use of alcohol is strictly prohibited.
- The City will not provide amenities such as port-a-johns/portable washrooms, tables, chairs, trash boxes, or medical services. The applicant is required to secure port-a-johns/portable washrooms, chairs, trash boxes, and any medical needs for its event at the applicant's sole cost and expense. Failure to adequately provide such amenities could result in the event applicant(s)' or coordinator(s)' inability to hold future events in the City.

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BLOCK PARTY APPLICATION

Applicant Name:

Address:

City:

State :

Zip:

Daytime
Phone :

Cell :

E-mail:

Hundred block (s) and street to be closed

From (street):

To (street):

Date of event:

Time of
event :

Am :

Pm:

Name of sponsoring
organization:

Will a religious event be held on
street?

YES NO

Does a Bus travel on this
street?

YES NO

Number of people
Attending :

Amplified Sound:

Note: There will be charges for the use of City equipment. Any amplified sound is subject to the City of Chester Noise Ordinance. Please note if you will be using amplified sound and list hours:

Stages:

Note: There will be charges for the use of City equipment. If you are planning on using stages, please describe dimensions or if you would like to use our stage please indicate your needs:

Disclaimer and Signature

By signing and submitting this Application, the requestor agrees to indemnify, defend and hold harmless the City of Chester and its officers, employees, and agents from and against any and all losses, costs (including, but not limited to, litigation and settlement costs and counsel fees), claims, suits, actions, damages, liability and expenses, occasioned wholly or in part by Event sponsor's act or omission or negligence or fault or the act or omission or negligence or fault of Event sponsor's agents, subcontractors, suppliers, employees, or servants in connection with the License.

Signature:

Date:

