



INSTRUCTIONS FOR COMPLETING AGREEMENT FOR PAYMENT PLAN FOR DELINQUENT RUBBISH FEES

Complete the attached agreement form and return it to the Tax Office, Chester City Hall, 1 Fourth Street, Chester, PA 19013.

List the monthly amount you agree to pay. The minimum monthly payment amount that will be approved is \$25.00 per month per billing address.

If you are requesting a payment plan that includes more than one address please list each address and the years of delinquent rubbish fees for that address.

Sign and return the agreement, with your first monthly payment in a check or money order made out to the City of Chester, Treasurer's Office/Tax Office, 1 Fourth Street, Chester, PA 19013.

If there are any questions, please contact Irene Tucker, City Treasurer, at the address above or by phone to 610-447-7801.



**AGREEMENT FOR PAYMENT PLAN
FOR DELINQUENT RUBBISH FEES**

Applicant's name and address: _____

Phone number where you may be reached during business hours: _____

Total amount of delinquent rubbish fees included in agreement: \$ _____

Total monthly payment requested: (minimum monthly payment amount that will be approved is \$25.00 a month per billing address.) \$ _____

List each address and state the years for all delinquent rubbish fees you want included for payment under this agreement:

Address	Years of Rubbish Fees
_____	_____
_____	_____
_____	_____
_____	_____

AGREEMENT

I, the undersigned, do certify that I am the owner of the property or properties listed above and that I do hereby agree to make monthly payments in the amount of \$ _____ to satisfy the outstanding rubbish fees owed on all properties listed above.

I understand that if I fail to make each monthly payment this agreement is null and void and the total amount of delinquent rubbish fees not paid will be immediately due and owing, and the City of Chester will take any actions allowed by law to collect the delinquent rubbish fees.

Date: _____

Signature of Property Owner